



# Soulbury Parish Council

## Buckinghamshire

### Action Plan

Adopted 21 January 2021

**To be updated at every meeting.**

*Soulbury Parish Council constantly strives to work on behalf of parishioners on the issues that matter to the village.*

*We are always keen to receive ideas and suggestions from parishioners on particular areas of interest or concern and where it is felt the council may assist.*

*Listed below is our current schedule of activity; this will be regularly reviewed and updated as projects finish and priorities change.*

<b>ACTION</b>	<b>OBJECTIVE</b>	<b>ACTION BY:</b>	<b>COMPLETE BY:</b>
<b>Ongoing</b>	<b>This is the ongoing work carried out by Councillors</b>		<b>All ongoing</b>
Maintain strict controls over expenditure	To ensure parishioners get value for their council tax payments	ALL	
Encourage members of the public to attend council meetings	To bring issues of concern to the attention of councillors	ALL	
Monitor and respond to all planning applications received from Buckinghamshire Council (BC).	To note any issues especially regarding neighbouring properties and to liaise with BC as part of the planning process by either objecting, commenting or supporting an application.	ALL	
Continue to liaise with and put pressure on Buckinghamshire Council (BC) with regard to road safety issues highlighted by residents and members of the Parish Council	To keep on top of road safety issues		
Continue to communicate openly with PCC, SCC, et al	Transparency	ALL	
Encourage members to attend recognised training opportunities	To support the clerk in the provision of a professional service		
Continue to ensure that regular reports of the Council's activities are published on the website and in the Soulbury Parish News	To keep residents up-to-date	Cllr Taylor	

Continue to provide newcomers to the parish with the availability of a Welcome Pack	To provide information about the village, the parish council, the local area and organisations. Current pack to be reviewed.	Cllr Taylor Cllr Stevens	
Village communications via village website/FB/Soulbury Parish News and village mailing list	To keep everyone up-to-date with the latest news and events linking with other organisations	Cllr Taylor James M-S	
Invite all village organisations and groups to the annual Parish Meeting	To bring the local community together and give parishioners the opportunity to hear about various organisations	ALL	
Keep village notice boards up to date	To provide information to parishioners who are unable to use the website		
To keep the village looking clean and tidy	<ul style="list-style-type: none"> <li>- Organise litter picks</li> <li>- promote the dog bins</li> <li>- grounds maintenance tender reviewed</li> <li>- report overgrown or inaccessible footpaths</li> </ul>		
<b>Special/one-off projects to be completed in 2021</b>	<b>OBJECTIVE</b>	<b>ACTION BY:</b>	<b>COMPLETE BY</b>
Childrens' playground refurb	<p>To improve the play equipment on the site by using s106 funds.</p> <ol style="list-style-type: none"> <li>1. Extend lease to 25 years or buy the land. Without this funds cannot be obtained.</li> <li>2. Chase BC Legal Dept until either of the above happen.</li> <li>3. Go out to tender for the equipment.</li> <li>4. Obtain s106 monies.</li> <li>5. Install equipment.</li> <li>6. Confirm satisfactory completion of works for write-off.</li> </ol>	FA/VW	Date will be fixed when legal wraggling on the lease is complete.

Fountain, Leighton Road refurbishment	<p>To refurbish and repair the old fountain to a good standard using s106 monies.</p> <ol style="list-style-type: none"> <li>1. Approach local farms to establish ownership.</li> <li>2. Obtain Possessory title to the fountain from Land Registry.</li> <li>3. Go out to tender for the refurb and repairs.</li> <li>4. Obtain s106 monies.</li> <li>5. Complete works.</li> <li>6. Confirm satisfactory completion of works for write-off.</li> </ol>	Clerk	✓
Cricket pavilion works	<ol style="list-style-type: none"> <li>1. Obtain survey of asbestos hazard and confirm its safety for continued use.</li> <li>2. Go out to tender for works required.</li> <li>3. Carry out all works required.</li> <li>4. Confirm satisfactory completion of works for write-off.</li> </ol>		✓ ✓ ✓
<b>Working towards</b>			
Providing a pond at the Millennium Green	<ol style="list-style-type: none"> <li>1. Improve site, reduce surrounding willow trees, shape base.</li> <li>2. Purchase pond liner.</li> <li>3. Install pond liner.</li> <li>4. Landscape area.</li> </ol>		✓ ✓ ✓
Improving traffic calming	<ol style="list-style-type: none"> <li>1. Ensure speed indicating devices are in working order.</li> <li>2. Establish a team of people will to ensure batteries are recharged.</li> <li>3. Move devices around the village to monitor traffic movements.</li> </ol>		
Street lights - to complete outstanding works to replace all street lights to LEDs.	<ol style="list-style-type: none"> <li>1. Continue to chase EON.</li> <li>2. UKPN to complete their works before EON can complete theirs.</li> <li>3. Complete works.</li> </ol>		✓ ✓

Cherry tree on village green split apart during high winds	<ol style="list-style-type: none"> <li>1. Residents offered to cut the offending half split from trunk and lying on floor. Complete works.</li> <li>2. Establish safety of remaining tree.</li> <li>3. Tree rotten throughout. Obtain permission from Council Arborist that tree can be cut down completely.</li> <li>4. Complete works.</li> </ol>		<p>✓</p> <p>✓</p> <p>✓</p>
Grass cutting - obtain a new contractor	<ol style="list-style-type: none"> <li>1. Mark a map with the areas to be covered under the contract.</li> <li>2. Determine content of contract, ie timing, insurance, maintenance, storage.</li> <li>3. Obtain three quotes for this work.</li> <li>4. Confirm start date.</li> <li>5. Ensure the village green is cut by local person(s) in the interim.</li> <li>6. Ensure works carried out by the contractor are to a good standard.</li> </ol>		<p>✓</p> <p>✓</p>
Resolving issues with new tenants at No7 Andrews Close, Soulbury	<ol style="list-style-type: none"> <li>1. Obtain a detailed description of issues from neighbours.</li> <li>2. Obtain a copy of Vale of Aylesbury Housing Trust (VAHT) tenancy agreement to establish tenants' expected responsibilities and any breaches of that.</li> <li>3. Communicate with VAHT with pictorial/video evidence of issues.</li> <li>4. Obtain detailed action plan from VAHT of how issues will be resolved.</li> </ol>		<p>✓</p> <p>✓</p> <p>✓</p>

Updated: .....