

## Soulbury Parish Council Buckinghamshire

## Minutes of the Parish Council Meeting 15 November 2021 at 7:30 pm

Those present: Cllr Victor Wright Chairman Cllr Maurice Cross Vice-Chairman

Cllr Alan Stevens Cllr Margaret Rowe Cllr John Day Cllr Nigel Kemal

Cllr Nigel Kemal Cllr Salina Darbyshire-Mackay

Wendy Taylor

3 members of the public

Parish Clerk Assistant

1	Apologies for absence			Action
	None received			
2	Approval of minutes			
	Minutes of the meeting held on 18 October 2021 were approved and signed by Cllr Wright.			
3	Matters arising			
	Wendy Taylor advised tha on obtaining the possesso next with the continual pa			
4	Finance			
	a) The following payment	a) The following payments have been paid since the last meeting:		
	Heart & Soulbury Gdns CS Maintenance Wendy Taylor Wendy Taylor EON	Strimming, debris clearance Grass mowing 29/10/21 4-ring binders x 3 Namesco domain renewal Street lighting via DD	£113.75 £200.00 £23.58 £19.19 £117.32	
	b) Further payments to be made:			
	FCC - Grant application Open Spaces Society CMM Heating & Plumbing J Dawson	Third party funding contribution Subscription Gas Safety certificate & service Water for allotments	£870.41 £45.00 £50.00 £163.00	
	c) Insurance			
	Wendy Taylor wrote to Zurich about the insurance for both Soulbury Parish Council and Soulbury Millennium Green. As the parish council is the sole corporate trustee for the Millennium Green it is effectively the 'owner' and as such can hold the policy for SPC and SMG. Wendy will ensure the items covered in the SMG policy are covered in the SPC policy and then cancel the SMG policy. Zurich advise that SMG will get a pro rata'd refund of the premium paid.			WT

	d) Wendy advised that the website hosting plan, called cPanel Premium, allows for as many websites to be added for the same cost thus reducing the cost for everyone. At present three sites are using the plan: Soulbury Parish, Soulbury Millennium Green and UK Horsewatch. Wendy has built all the sites now. The parish council pays the account £360 for 2 years. It will renew in April 2022. By then SPC will have had two years hosting, SMG one year and UKH one year. This means SMG and UKH owe SPC £60 each. Both these amounts will be paid by the end of November. From April 2022 the £360 will be split equally between all the sites and SMG and UKH will be refunding £120 each.  e) Wendy raised the issue of the internal audit of the accounts for 2020/21 which paves the way to complete the AGAR form for 2020/21. A letter explaining the process for the next 42 days was emailed to all councillors.  f) Wendy advised that she is still putting together the budgets in preparation for the precept process.  g) The water bill for the allotments was discussed as we have no way of knowing the accuracy of our bill. It is one supply split between the adjoining stables and the allotments. It was agreed to get a quote to separate the two locations. Cllr Wright will discuss this with Jim Dawson.	WT VW
5	Planning	
	21/04050: Rowley Furrows, Ash Farm, Soulbury Road, Wing - householder application for detached garage. No objection. Post meeting note: A query by Cllr Wright as to whether Ash Farm is in our parish prompted Wendy to check boundaries and, indeed, it is not so Wendy will not put comments on to the Planning Portal.  21/04389: Chestnut House, Stockgrove Park, Soulbury - crown lift Chestnut - bin lorries hitting it. Crown lift Cedar - risk to property and pole mounted electrical transformer. Fell Lime tree - proximity to neighbour also encroaching on pole mounted electrical transformer, will be pollarded first then felled for safety. No objection.  A member of the public present had carried out research on the Planning portal and established there was a huge number of applications still awaiting decisions that had overrun the dates when one could be expected. We are, therefore, not confident that we will get the decision on the playground any time soon so a concerted effort will be put in place to pester the Planners for their decision. After all it is only for a 1 metre high rod from which ropes hang - it just happens to make that piece of kit 5m high which exceeds the 4m allowed without planning and this is what has held up upgrading the whole area.	
6	Environment	
	6.1 Childrens' Playground Kompan has quoted £8,096 for the disabled access. Cllr Wright has made an application for a grant from the local waste handling company, FCC. The process requires a letter from the Parish Council saying they will pay FCC £870.41 funding contribution subject to the grant being successful. It was agreed that such a letter can be sent. We are still waiting planning approval for the scheme although a decision should be with us by 16 November 2021.	WT
	Robert Goss has been asked to trim all the hedgerows within the 30 mph limits in the village. It will cost a similar amount has last year. It is believed there might be one more cut to the village green. Wendy will put the total of the year's mowing cost on the budget for next year. She will also ensure a contract is generated for the work for 2022.	WT

	6.3 Oak tree for the Village Green Cllr Day suggested we plant an English Oak tree on the village green to honour our Queen. It appears this will cost between £150-£250 and the best time to plant will be in the Spring. It was agreed to go ahead with the project and Wendy will add this to the budget for 2022-23.	WT
7	Reports from County Councillors	
	Not present so no report.	
8	Parish Hall	
	A new gas certificate has been obtained and service carried out.  The team who look after the bookings for the hall have been very helpful and will ensure a breakdown of incomings and outgoings will be given to Wendy to report at all subsequent meetings.  Opening balance at bank:  Opening petty cash balance:  Hall hire  Donation for use of parking area for skip  Hall cleaning  #430.00  +£40.00	WT
	Poppy wreath Closing petty cash balance:  Closing balance at bank:  Cllr Wright is checking the function of the water heater in the kitchen and if it is found not to be working he will organise a replacement. This raised the question as to why the hall caretaker is not doing the job.  Cllr Wright will have a word with Ian Woodland and ascertain why he is not at the parish council meetings.	VW
9	Millennium Green	
	Community Payback teams have only just started again and we have been told again that they cannot support us! It appears that internal politics are causing these issues so hopefully they will get themselves sorted soon. Fortunately the growth on the SMG is low due to the season.	
	Excellent result from the Firework night in that we made £1281 for SMG funds and 407 people attended.	
	Wendy suggested that a calendar be created for fundraising. She will use her images, negating any copywrite infringements. SMG agreed this to be a good idea but Cllr Stevens suggested that if the images were of the parish as well it could be sold as a village calendar. This would mean that if any other groups in the village sold any they could earn some funds for their concerns too.	WT
10	Queen's Platinum Jubilee celebrations 2/6/2022	
	Those involved with the organisation of this met on 11/11/21. It was agreed to hold an event on 2/6/22 when the beacon will be lit in line with the whole country at around 9:15pm. The marquee will be put up and food, bar and music will be provided FOC. It is for this event only that a road closure from Stewley Road to Dean Farm Lane will be put in place.	
	On 5/6/22 from 1pm all afternoon there will be family fun to be had on the Millenniium Green with entertainment for all. Families will be encouraged to bring picnics, seating, tables, etc. There will be a VIP area for the more elderly in the village providing a cafe type offering with teas, scones, cakes and the like.	

	There will be a PR 'department' and they will ensure everyone is informed of goings on, help needed, number of children for free momentos obtained via Parish News and social media.  The next meeting will be held in January.  The Council needs to establish a budget for these events.	
11	Public participation	
	Lindsey Russell advised that she is concerned that badgers are being poisoned. She has found five dead badgers and the only thing wrong with them is they are dead. No physcial signs of road accident or being attacked by dogs, etc. Wendy offered to contact the Wildlife Officer at Thames Valley Police, PC Dean Kingham, for advice. She will also put a note in the Parish News. In the meantime, Council agreed that should another be found they are happy to pay for a post mortem to establish if it is poisioning as it is an offence to interfere with badgers.  Comment was made about the article in the Parish News about the dogs getting into the neighbours field from the SMG. She was pleased that a net fencing was going to be used as this means safety for dogs being taught recall.	WT
12	Any other business	
	Maurice Cross showed Council the finished gift for John Spires.	
13	Date of next meeting	
	The next meeting will be held on Monday, 13th December 2021 in Soulbury Parish Hall at 7:30 pm.	All

Distribution:
All Councillors
John Spires
Wendy Taylor
Parish website
Parish noticeboard
Parish News (a resume)