



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 15 November 2021 at 7:30 pm

Those present:

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| Cllr Victor Wright | Chairman |
| Cllr Maurice Cross | Vice-Chairman |
| Cllr Alan Stevens | |
| Cllr Margaret Rowe | |
| Cllr John Day | |
| Cllr Nigel Kemal | |
| Cllr Salina Darbyshire-Mackay | |
| Wendy Taylor | Parish Clerk Assistant |
| 3 members of the public | |

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| 1 | Apologies for absence | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | None received | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Approval of minutes | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Minutes of the meeting held on 18 October 2021 were approved and signed by Cllr Wright. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | Matters arising | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Wendy Taylor advised that she has written to the solicitor to get things moving on obtaining the possessory title for the fountain and advice on where we go next with the continual parking on the village green. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Finance | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>a) The following payments have been paid since the last meeting:</p> <table border="0"> <tr> <td>Heart & Soulbury Gdns</td><td>Strimming, debris clearance</td><td>£113.75</td></tr> <tr> <td>CS Maintenance</td><td>Grass mowing 29/10/21</td><td>£200.00</td></tr> <tr> <td>Wendy Taylor</td><td>4-ring binders x 3</td><td>£23.58</td></tr> <tr> <td>Wendy Taylor</td><td>Namesco domain renewal</td><td>£19.19</td></tr> <tr> <td>EON</td><td>Street lighting via DD</td><td>£117.32</td></tr> </table> <p>b) Further payments to be made:</p> <table border="0"> <tr> <td>FCC - Grant application</td><td>Third party funding contribution</td><td>£870.41</td></tr> <tr> <td>Open Spaces Society</td><td>Subscription</td><td>£45.00</td></tr> <tr> <td>CMM Heating & Plumbing</td><td>Gas Safety certificate & service</td><td>£50.00</td></tr> <tr> <td>J Dawson</td><td>Water for allotments</td><td>£163.00</td></tr> </table> <p>c) Insurance</p> <p>Wendy Taylor wrote to Zurich about the insurance for both Soulbury Parish Council and Soulbury Millennium Green. As the parish council is the sole corporate trustee for the Millennium Green it is effectively the 'owner' and as such can hold the policy for SPC and SMG. Wendy will ensure the items covered in the SMG policy are covered in the SPC policy and then cancel the SMG policy. Zurich advise that SMG will get a pro rata'd refund of the premium paid.</p> | Heart & Soulbury Gdns | Strimming, debris clearance | £113.75 | CS Maintenance | Grass mowing 29/10/21 | £200.00 | Wendy Taylor | 4-ring binders x 3 | £23.58 | Wendy Taylor | Namesco domain renewal | £19.19 | EON | Street lighting via DD | £117.32 | FCC - Grant application | Third party funding contribution | £870.41 | Open Spaces Society | Subscription | £45.00 | CMM Heating & Plumbing | Gas Safety certificate & service | £50.00 | J Dawson | Water for allotments | £163.00 | WT |
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| | <p>d) Wendy advised that the website hosting plan, called cPanel Premium, allows for as many websites to be added for the same cost thus reducing the cost for everyone. At present three sites are using the plan: Soulbury Parish, Soulbury Millennium Green and UK Horsecwatch. Wendy has built all the sites now. The parish council pays the account £360 for 2 years. It will renew in April 2022. By then SPC will have had two years hosting, SMG one year and UKH one year. This means SMG and UKH owe SPC £60 each. Both these amounts will be paid by the end of November. From April 2022 the £360 will be split equally between all the sites and SMG and UKH will be refunding £120 each.</p> <p>e) Wendy raised the issue of the internal audit of the accounts for 2020/21 which paves the way to complete the AGAR form for 2020/21. A letter explaining the process for the next 42 days was emailed to all councillors.</p> <p>f) Wendy advised that she is still putting together the budgets in preparation for the precept process.</p> <p>g) The water bill for the allotments was discussed as we have no way of knowing the accuracy of our bill. It is one supply split between the adjoining stables and the allotments. It was agreed to get a quote to separate the two locations. Cllr Wright will discuss this with Jim Dawson.</p> | <p>WT</p> <p>VW</p> |
| 5 | Planning | |
| | <p>21/04050: Rowley Furrows, Ash Farm, Soulbury Road, Wing - householder application for detached garage. No objection. Post meeting note: A query by Cllr Wright as to whether Ash Farm is in our parish prompted Wendy to check boundaries and, indeed, it is not so Wendy will not put comments on to the Planning Portal.</p> <p>21/04389: Chestnut House, Stockgrove Park, Soulbury - crown lift Chestnut - bin lorries hitting it. Crown lift Cedar - risk to property and pole mounted electrical transformer. Fell Lime tree - proximity to neighbour also encroaching on pole mounted electrical transformer, will be pollarded first then felled for safety. No objection.</p> <p>A member of the public present had carried out research on the Planning portal and established there was a huge number of applications still awaiting decisions that had overrun the dates when one could be expected. We are, therefore, not confident that we will get the decision on the playground any time soon so a concerted effort will be put in place to pester the Planners for their decision. After all it is only for a 1 metre high rod from which ropes hang - it just happens to make that piece of kit 5m high which exceeds the 4m allowed without planning and this is what has held up upgrading the whole area.</p> | |
| 6 | Environment | |
| | <p>6.1 Childrens' Playground Kompan has quoted £8,096 for the disabled access. Cllr Wright has made an application for a grant from the local waste handling company, FCC. The process requires a letter from the Parish Council saying they will pay FCC £870.41 funding contribution subject to the grant being successful. It was agreed that such a letter can be sent. We are still waiting planning approval for the scheme although a decision should be with us by 16 November 2021.</p> <p>6.2 Grass cutting Robert Goss has been asked to trim all the hedgerows within the 30 mph limits in the village. It will cost a similar amount has last year. It is believed there might be one more cut to the village green. Wendy will put the total of the year's mowing cost on the budget for next year. She will also ensure a contract is generated for the work for 2022.</p> | <p>WT</p> <p>WT</p> |

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| | <p>There will be a PR 'department' and they will ensure everyone is informed of goings on, help needed, number of children for free momentos obtained via Parish News and social media.</p> <p>The next meeting will be held in January.</p> <p>The Council needs to establish a budget for these events.</p> | |
| 11 | Public participation | |
| | <p>Lindsey Russell advised that she is concerned that badgers are being poisoned. She has found five dead badgers and the only thing wrong with them is they are dead. No physical signs of road accident or being attacked by dogs, etc. Wendy offered to contact the Wildlife Officer at Thames Valley Police, PC Dean Kingham, for advice. She will also put a note in the Parish News. In the meantime, Council agreed that should another be found they are happy to pay for a post mortem to establish if it is poisoning as it is an offence to interfere with badgers.</p> <p>Comment was made about the article in the Parish News about the dogs getting into the neighbours field from the SMG. She was pleased that a net fencing was going to be used as this means safety for dogs being taught recall.</p> | WT |
| 12 | Any other business | |
| | Maurice Cross showed Council the finished gift for John Spires. | |
| 13 | Date of next meeting | |
| | The next meeting will be held on Monday, 13th December 2021 in Soulbury Parish Hall at 7:30 pm. | All |

Distribution:
All Councillors
John Spires
Wendy Taylor
Parish website
Parish noticeboard
Parish News (a resume)