



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 18 July 2022 at 7:30 pm

Those present: Cllr Victor Wright Chairman
Cllr Alan Stevens
Cllr John Day
Cllr Nigel Kemal
Cllr Margaret Rowe
Wendy Taylor Parish Clerk
2 members of the public

1	Apologies for absence	Action																																																									
	Apologies received from Cllrs Maurice Cross and Jilly Jordan.																																																										
2	Approval of minutes																																																										
	Minutes of the meeting held on 20 June 2022 were approved and signed by Cllr Wright.																																																										
3	Matters arising																																																										
	The Clerk is still awaiting a response from TfB regarding the gated road to Wing.																																																										
4	Finance																																																										
	<p>a) The following accounts have been paid:</p> <table> <tr> <td>British Gas</td><td>Parish Hall</td><td>£11.71</td></tr> <tr> <td>Margaret Rowe</td><td>Jubilee Cakes</td><td>£60.00</td></tr> <tr> <td>Eon Next</td><td>Parish Hall</td><td>£58.02</td></tr> <tr> <td>CS Maintenance</td><td>Mowing Inv CSM0485</td><td>£180.00</td></tr> <tr> <td>Heart and Soul</td><td>Strimming village areas 9517</td><td>£105.00</td></tr> <tr> <td>V Wright</td><td>No parking signs: play area</td><td>£3.78</td></tr> <tr> <td>V Wright</td><td>Long reach litter pickers x 4</td><td>£22.90</td></tr> <tr> <td>V Wright</td><td>No dogs signs: play area</td><td>£2.82</td></tr> <tr> <td>V Wright</td><td>Sumup card readers x 2</td><td>£239.90</td></tr> <tr> <td>HMRC</td><td>Payroll tax x 5 months</td><td>£780.00</td></tr> <tr> <td>Clerk</td><td>Salary x 5</td><td>£3,120.00</td></tr> <tr> <td>CS Maintenance</td><td>Mowing Inv CSM0487</td><td>£180.00</td></tr> <tr> <td>Eon Next</td><td>Village Hall</td><td>£30.23</td></tr> <tr> <td>Kompan</td><td>Gate, groundworks: play area</td><td>£8,096.85</td></tr> <tr> <td>Anglian Water</td><td>Parish Hall</td><td>£14.02</td></tr> </table> <p>b) Monies received:</p> <table> <tr> <td>HMRC</td><td>VAT refund</td><td>£2,686.34</td></tr> <tr> <td>EON</td><td>NPower migration overcharge refund</td><td>£81.82</td></tr> <tr> <td>SMG</td><td>Recharge for website hosting for 2 yrs</td><td>£109.99</td></tr> <tr> <td>TVH</td><td>Recharge for website hosting for 2 yrs</td><td>£109.99</td></tr> </table>	British Gas	Parish Hall	£11.71	Margaret Rowe	Jubilee Cakes	£60.00	Eon Next	Parish Hall	£58.02	CS Maintenance	Mowing Inv CSM0485	£180.00	Heart and Soul	Strimming village areas 9517	£105.00	V Wright	No parking signs: play area	£3.78	V Wright	Long reach litter pickers x 4	£22.90	V Wright	No dogs signs: play area	£2.82	V Wright	Sumup card readers x 2	£239.90	HMRC	Payroll tax x 5 months	£780.00	Clerk	Salary x 5	£3,120.00	CS Maintenance	Mowing Inv CSM0487	£180.00	Eon Next	Village Hall	£30.23	Kompan	Gate, groundworks: play area	£8,096.85	Anglian Water	Parish Hall	£14.02	HMRC	VAT refund	£2,686.34	EON	NPower migration overcharge refund	£81.82	SMG	Recharge for website hosting for 2 yrs	£109.99	TVH	Recharge for website hosting for 2 yrs	£109.99	
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	<p>c) Another email has been sent to EON regarding the repayment of overcharge for power for the streetlighting during the changeover from sodium lanterns to LED. A response is still awaited.</p> <p>d) Utility Aid did not respond soon enough so The Clerk had to negotiate with EON herself. It was a much better deal than initially offered. However, it has bought time to allow further work on reducing these costs.</p>	
5	Governance	
	<p>a) External Audit: PKF Littlejohn are now in conversation with The Clerk to further this matter. So far The Clerk has been able to answer questions raised.</p> <p>b) BMKALC training carried out by The Clerk so far: Common Land Procurement and Contracts Audit and Local Councils Risk Management - Health & Safety and Compliance Code of Conduct and Interests Village Greens Grant Writing Agendas and meetings (26 July)</p> <p>The Clerk asked to attend the SLCC National Conference on 2 and 3 November at Hinckley Island, Leics. As our precept is less than £40K we are entitled to a reduced day rate of £125 + VAT. It was agreed the Clerk should go.</p> <p>c) A third signatory is needed to cover absences to ensure that cheques etc can be signed when required. Cllr Salina Darbyshire-Mackay to become the third signatory.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
6	Planning	
	<p>22/02008: Dollar Farm, Leighton Road, Soulbury, LU7 0JH - application for certificate of lawfulness for existing use of Units 1-4 for Class E(a)/A1 use. Parish Council supports this.</p> <p>22/02181: Media Village, Liscombe Park, Soulbury, LU7 0JL - conversion of agricultural barn to 1 dwellinghouse. While the parish council supports this, it does feel a precedent could be set and wants two conditions applied a) the building is to remain single storey and b) must retain the footprint outlined in the original drawings. The Parish Council felt this development could be open to extensions both outward and upward and open the way for others to follow suit overcrowding an area that is already suffering from lack of sufficient access by the many vehicles already using the Liscombe site.</p> <p>22/02163: 15 Stewkley Road, Soulbury, LU7 0DH - application for single storey rear extension. Parish Council supports this.</p>	
7	Environment	
	<p>7.1 Childrens' Playground</p> <p>The Clerk emailed the Leighton Buzzard and MK Citizen with a press release and photographs of the opening. This appeared in the LBO and on the front page of the MK Citizen.</p> <p>Clerk has applied for draw-down of grants. All have been approved.</p>	

	7.2 Bin at Three Locks car park Clerk received email stating the area would be cleared. The whole area is now looking very nice now. As several Councillors pass the area on a weekly basis, a watching brief will be kept. For now the matter is closed.																									
8	Reports from County Councillor																									
	Not present. Overview of emailed report: <ul style="list-style-type: none"> o Support for residents who may be struggling with the cost of living o Ukraine support is ongoing - c900 families have been welcomed within Bucks o Open weekend on 21st July - 'What's on Guide' o Ensure electoral details to be up to date o Free summer activities for children The full report will be put onto the Soulbury Parish website.	Clerk																								
9	Parish Hall																									
	<table border="0"> <tr> <td>Banking info:</td><td>Bank a/c</td><td>Petty cash</td></tr> <tr> <td>Opening balance at bank:</td><td>£7,130.86</td><td></td></tr> <tr> <td>Closing balance at bank:</td><td>£7,130.86</td><td></td></tr> <tr> <td>Opening petty cash balance:</td><td></td><td>£96.00</td></tr> <tr> <td>Hall cleaning</td><td></td><td>-£40.00</td></tr> <tr> <td>Hall bookings</td><td></td><td>£30.00</td></tr> <tr> <td>Toilet cleaning and unblocking products:</td><td></td><td>-£10.00</td></tr> <tr> <td>Closing petty cash balance:</td><td></td><td>£76.00</td></tr> </table> Suggested Community Payback team could paint the inside of the parish hall - a wet day activity. Team leader will be approached.	Banking info:	Bank a/c	Petty cash	Opening balance at bank:	£7,130.86		Closing balance at bank:	£7,130.86		Opening petty cash balance:		£96.00	Hall cleaning		-£40.00	Hall bookings		£30.00	Toilet cleaning and unblocking products:		-£10.00	Closing petty cash balance:		£76.00	Chair
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10	Millennium Green																									
	Alan Stevens has resigned the SMG Chairman role, Nigel Kemal has taken over. Further volunteers needed to support the Committee. Soulfest and complaint: discussion took place regarding bands and the clash with other events on the same day.																									
11	Public participation																									
	A resident in Brook Cottages is having issues with the brightness of the lantern outside No 8 Poppy Lane. This has opened up a lot of questions around who is responsible for the streetlighting and boundary hedging. A member raised the issue of overgrown planting impeding the view of the road along the High Road, past the church car park entrance. Will be trimmed back.	Clerk/VW VW																								
12	Any other business																									
	a) Great Brickhill Parish Council invited SPC to a meeting regarding their neighbourhood plan and the proposed caravan park on the Three Locks Golf Club land as it is rumoured that the planning work is under discussion again.																									

	<p>b) Cllr Darbyshire-Mackay suggested that a note be put into the Soulbury Parish News containing the Soulbury Helpers telephone number in case the vulnerable to the parish get distressed with the hot weather being experienced.</p> <p>c) Speed Cameras: One is not working and further investigative work is required to ensure that it operates as required</p> <p>d) Getting more people involved with parish events was discussed at length. Suggestions of leaflet drop, Cheese and Wine community event and putting on sporting events at the newly refurbished childrens play area.</p>	<p>Clerk</p> <p>VW/JD</p>
13	Date of next meeting	
	The next meeting will be held on Monday, 19 September 2022 in Soulbury Parish Hall at 7:30 pm. There is no meeting in August.	All

Distribution:

All Councillors/Parish Website/Parish Noticeboard/Parish News (a resume)