



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 19 April 2022 at 7:30 pm

Those present: Cllr Maurice Cross Vice-Chairman
Cllr Alan Stevens
Cllr John Day
Cllr Nigel Kemal
Cllr Salina Darbyshire-Mackay
Cllr Jilly Jordan
Wendy Taylor Parish Clerk
4 members of the public

1	Apologies for absence	Action																																													
	Apologies received from Cllrs Wright and Rowe.																																														
2	Approval of minutes																																														
	Minutes of the meeting held on 21 February 2022 were approved and signed by Cllr Cross.																																														
3	Matters arising																																														
	None.																																														
4	Finance																																														
	<p>a) The following payments have been paid since the last meeting:</p> <table><tr><td>EON</td><td>Electricity for parish hall</td><td>£21.50</td></tr><tr><td>NPower</td><td>Street lighting for Feb</td><td>£55.08</td></tr><tr><td>NPower</td><td>Street lighting for March</td><td>£57.96</td></tr><tr><td>CS Maintenance</td><td>Mowing village green</td><td>£180.00</td></tr><tr><td>Amazon</td><td>4m HDMI cable</td><td>£8.79</td></tr><tr><td>Gifts2impress</td><td>Historic rulers for Jubilee</td><td>£218.40</td></tr><tr><td>British Gas</td><td>Gas for parish hall</td><td>£28.44</td></tr></table> <p>b) Further payments to be made:</p> <table><tr><td>BMKALC</td><td>Audit/AGAR training for clerk</td><td>£50.00</td></tr><tr><td>BMKALC</td><td>H&S training for clerk</td><td>£50.00</td></tr><tr><td>V Wright</td><td>Purchase of Wildlife Camera</td><td>£47.99</td></tr><tr><td>Wave</td><td>Water for parish hall</td><td>£72.34</td></tr><tr><td>Heart & Soulbury Gdns</td><td>Storm clearance/ivy removal</td><td>£192.50</td></tr><tr><td>CS Maintenance</td><td>Mowing village green & SMG</td><td>£180.00</td></tr><tr><td>Wendy Taylor</td><td>Expenses</td><td>£43.27</td></tr><tr><td>Namesco</td><td>cPanel Premium renewal</td><td>£395.99</td></tr></table> <p>c) Precept status: The first 50% of the requested £25,000 has been received together with the Devolution payment of £1,395.77.</p>	EON	Electricity for parish hall	£21.50	NPower	Street lighting for Feb	£55.08	NPower	Street lighting for March	£57.96	CS Maintenance	Mowing village green	£180.00	Amazon	4m HDMI cable	£8.79	Gifts2impress	Historic rulers for Jubilee	£218.40	British Gas	Gas for parish hall	£28.44	BMKALC	Audit/AGAR training for clerk	£50.00	BMKALC	H&S training for clerk	£50.00	V Wright	Purchase of Wildlife Camera	£47.99	Wave	Water for parish hall	£72.34	Heart & Soulbury Gdns	Storm clearance/ivy removal	£192.50	CS Maintenance	Mowing village green & SMG	£180.00	Wendy Taylor	Expenses	£43.27	Namesco	cPanel Premium renewal	£395.99	
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	<p>d) Internal and external audit: 2021-22: no further update. 2022-23: The clerk attended a course for this and is a lot happier about what is required. She pointed out that the AGAR form needs to be gone through at full council point by point so Councillors are fully aware of what is being said. Agreed to start next meeting half hour earlier to allow for this.</p> <p>e) Street lighting: The clerk read out email from NPower saying they are taking the matter to a higher level. We await the outcome.</p> <p>f) VAT spreadsheet compiled to year end so claim will now be made.</p> <p>g) BMKALC: Clerk's first training was very good, highlighting pitfalls, the differences in parish council accounting and why. The second is on 20 April.</p> <p>h) The bank balance as at the financial year end 31 March 2022 is £50,136.85.</p> <p>i) The clerk has received information in order to set her up for being paid for her duties which would be put her in line with neighbouring parish councils. As this item was not on the agenda because this information came to light after the agenda was issued no decision could be made so will be taken forward to the next meeting and remuneration will be back dated to 1 Feb 2022.</p>	<p>All</p> <p>Clerk</p> <p>All</p>
5	Planning	
	<p>22/01016: 9 The Mead, Soulbury, LU7 0EG - application for half garage conversion into habitable accommodation with room in loft space of garage with roof lights and dormer. No objection.</p> <p>21/A1552: Willow Farm, Gt Brickhill Road, Soulbury, LU7 0DR - removal of conditions 5 and 9 from approval. Council felt this was a matter for Highways and Planning to agree on so would not comment further.</p>	
6	Environment	
	<p>6.1 Childrens' Playground</p> <p>Works have commenced. The FCC grant has been agreed so work on the disabled access path can also go ahead. We are awaiting the roundabout and gates now. When complete an opening function was discussed. Thoughts around a celebrity to open it would promote the area.</p> <p>6.2 Grass cutting</p> <p>CS Maintenance attends when a cut is necessary. Clerk is concerned that a contract is not in place so approached CSM in order to compile one. The village green is again looking good. Post meeting note: as a result of approaching CSM the clerk has received copy of insurance certificate confirming £10m of public and products liability cover which is a minimum requirement for such suppliers to Councils.</p>	Clerk
7	Reports from County Councillor	
	<p>Cllr Jilly Jordan advised that a Community Board event is planned in the next 6 weeks to promote what they do. New co-ordinator, Sophia Comer. The clerk is doing a village walkabout with her on 25 April 2022.</p> <p>Cllr Jordan also advised of the work being done to support the Ukraine refugees. It appears that Buckinghamshire leads in its response to housing these people. She advised that they need Russian/Ukraine translators.</p> <p>70 trees for 70 years promotion is still running. Buckinghamshire Council is actively promoting the planting of trees in suitable Highways areas and has reduced the cost of doing this to £110.</p> <p>The Buckinghamshire Council now has Jubilee activity packs.</p> <p>Her full report will be put on the website.</p>	<p>Clerk</p> <p>Clerk</p>

8	Parish Hall	
	<p>Banking info: Bank a/c Petty cash</p> <p>Opening balance at bank: £7,170.86</p> <p>Cash from petty cash £90.00</p> <p>Closing balance at bank: £7,260.86</p> <p>Opening petty cash balance: £86.00</p> <p>Hall cleaning -£40.00</p> <p>Banked -£90.00</p> <p>Hall bookings £90.00</p> <p>Closing petty cash balance: £46.00</p> <p>CMM Heating has replaced the water heater, which is working fine. Treasurer for the Village Hall has the bill for payment.</p> <p>Leaves still need clearing around the village hall. Whilst this will be carried out by the Councillors the question was raised about where the caretaker is as his tasks for running of the village hall are being carried out by the councillors. He does not respond to emails or phones.</p>	
9	Millennium Green	
	<p>Cllr Stevens reported that there was an excellent turn out of helpers for the Easter Egg hunt but the number of participants left a lot to be desired. £31.45 was made.</p> <p>The Quiz is the next event on the SMG on 21 May 2021.</p>	
10	Queen's Platinum Jubilee celebrations	
	<p>Nothing further to report from last meeting. Next meeting of the Jubilee committee is 26 April in The Boot at 7:30pm.</p> <p>The historic rulers as giveaways have arrived. These are being sold at £2.50 each but every under 16 year old will be given one. The committee therefore need to know how many under 16s there are in the parish.</p> <p>Still awaiting the decision on whether we can close the road on 2/6/2022.</p>	
11	Public participation	
	Nothing brought forward.	
12	Any other business	
	<p>Road surface through village: Discussed but there no further potholes, it is not breaking up so, whilst it does not look as nice as hot rolled tarmac it does appear to be doing the job. 100% better than the road to Wing past Liscombe which is a disgrace and is apparently on the list for resurfacing soon.</p> <p>Further to the discussion at the last meeting about the Parish Council's support for the Ukrainian people, Cllr Day proposed a donation of £3,000 be made to the Red Cross Ukrainian appeal. This was seconded by Cllr Cross and unanimously agreed by Council. The Clerk will establish how this donation can be made.</p> <p>The clerk asked Cllr Jordan if she organised the new large bin at the carpark by the 3 Locks. It seems to be ignored on our bin emptying day and is now a health hazard again. Cllr Jordan asked for pictures and she will address it.</p>	<p>Clerk</p> <p>Clerk/JJ</p>
13	Date of next meeting	
	The next meeting will be held on Monday, 16th May 2022 in Soulbury Parish Hall at 7:00 pm. All Councillors to be present to agree 2021-22 AGAR. Apologies already received from Cllr Jordan but she will ensure we have her report.	All