



# Soulbury Parish Council Buckinghamshire

## Minutes of the Parish Council Meeting 21 February 2022 at 7:30 pm

Those present:

Cllr Victor Wright	Chairman
Cllr Maurice Cross	Vice-Chairman
Cllr Alan Stevens	
Cllr Margaret Rowe	
Cllr John Day	
Cllr Nigel Kemal	
Wendy Taylor	Parish Clerk
7 members of the public	

1	Apologies for absence	Action																														
	Apologies received from Cllrs Darbyshire-Mackay and Jordan.																															
2	Approval of minutes																															
	Minutes of the meeting held on 17 January 2022 were approved and signed by Cllr Wright.																															
3	Matters arising																															
	None.																															
4	Finance																															
	<p>a) The following payments have been paid since the last meeting:</p> <table border="0"> <tr> <td>NPower</td><td>Street lighting</td><td>*£63.59</td></tr> <tr> <td>Playsafety</td><td>RoSPA reports</td><td>£164.40</td></tr> </table> <p>*After a considerable amount of time and emails the clerk finally got the correct billing for the street lights. The bill for £182.21 was credited to the Council and another sent with the correct amount having got the correct billing code which is £63.59 including the increased rate of 33.8p/kwh. Next stage is to get a refund on all the overpayment since July 2019.</p> <p>b) Further payments to be made:</p> <table border="0"> <tr> <td>British Gas</td><td>Gas for parish hall</td><td>£52.44</td></tr> <tr> <td colspan="3">(error on agenda - BG bill for £48.34 was not paid but was credited to the Parish Council due to a meter reading being sent. Subsequent bill of £52.44 will be paid.)</td></tr> <tr> <td>Wendy Taylor</td><td>Black ink cartridge</td><td>£61.76</td></tr> <tr> <td>Friends of All Saints</td><td>Maintenance of Churchyard</td><td>£800.00</td></tr> <tr> <td>Robert Goss</td><td>Trimming hedges</td><td>£84.00</td></tr> <tr> <td>Maurice Cross</td><td>Posts and covers for speed indicating devices</td><td>£330.00</td></tr> <tr> <td>Victor Wright</td><td>TENs for Jubilee events</td><td>£42.00</td></tr> <tr> <td>CMM Heating</td><td>Thermostat and water heater repairs, parish hall</td><td>£90.00</td></tr> </table> <p>c) No further news on the internal and external audit for 2020/21 financial year.</p> <p>d) The clerk distributed copies of purchase order and expense forms for use by the parish council.</p>	NPower	Street lighting	*£63.59	Playsafety	RoSPA reports	£164.40	British Gas	Gas for parish hall	£52.44	(error on agenda - BG bill for £48.34 was not paid but was credited to the Parish Council due to a meter reading being sent. Subsequent bill of £52.44 will be paid.)			Wendy Taylor	Black ink cartridge	£61.76	Friends of All Saints	Maintenance of Churchyard	£800.00	Robert Goss	Trimming hedges	£84.00	Maurice Cross	Posts and covers for speed indicating devices	£330.00	Victor Wright	TENs for Jubilee events	£42.00	CMM Heating	Thermostat and water heater repairs, parish hall	£90.00	Clerk
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	<p>e) The ordering of the play area equipment was discussed and it was agreed that Kompan will be approached to ascertain if a deposit is required. We have also not sent an official purchase order as all the ordering has been done verbally. A meeting with Kompan is to be held on site on 8 March where we can confirm all this.</p> <p>f) The clerk will update the budget for next year to reflect the new charging rate for street lighting.</p> <p>g) It was agreed that the Council will renew their energy plan for gas for the parish hall on a 3 year fixed price.</p> <p>h) The bank balance as at 21 February 2022 is £51,930.25.</p>	<p>VW/AS/Clerk</p> <p>Clerk</p> <p>Clerk</p>
5	Planning	
	<p>22/00130: 2 Rock Lane, Liscombe Park, Soulbury, LU7 0JL - application for installation of external staircase from first floor rear down to garden. No objection.</p> <p>22/00165: Durrance Farm, Stewkley Road, Soulbury, LU7 0DF - Change of use of land from agricultural/pasture land to B8 use and provision of hardstanding (retrospective). This description proposed by planning officer as appropriate following the withdrawal of original planning app. ahead of this re-application. No objection.</p> <p>22/00363: 4 The Mead, Soulbury, LU7 0EG - Application for single storey side extension. No objection.</p>	
6	Environment	
	<p><b>6.1 Childrens' Playground</b></p> <p>Application for FCC grant sent, more questions arose which were answered. We now wait for approval. RoSPA report received. As there no serious issues it was decided that we would hold on from doing too much as the new equipment will be erected in a few months time. In order to receive the s106 monies another RoSPA report will need to be done so we will work on any issues raised in that.</p> <p><b>6.2 Grass cutting</b></p> <p>Storm Eunice resulted in the Almond tree on the village green being snapped off at the base. All present were asked by Cllr Wright to think about whether it should be replaced and, if so, what with ie another Almond or a Cherry.</p> <p><b>6.3 Churchyard grass cutting</b></p> <p>The mowing of the churchyard was discussed. The clerk will despatch payment of £800 for maintenance of the churchyard.</p>	<p>VW</p> <p>ALL</p> <p>Clerk</p>
7	Reports from County Councillor	
	<p>Cllr Jilly Jordan was unable to attend. She forwarded a report which the Clerk read out covering the Council Tax increase of 3.99%, what it comprises and why. She also advised of grants still available for businesses suffering as a result of COVID Plan B restrictions. She updated on the efforts made by the Children's Services and the recent Ofsted report no longer judged them to be inadequate. The meeting with Planning and Enforcement was cancelled due to sickness and will now be held on 5 March. The full report will be put onto the website.</p>	

8	Parish Hall	
	<p>Banking info: Bank a/c Petty cash</p> <p>Opening balance at bank: £7,050.86</p> <p>Cash from petty cash £60.00</p> <p>Closing balance at bank: £7,110.86</p> <p>Opening petty cash balance: £156.00</p> <p>Hall cleaning -£60.00</p> <p>Banked -£60.00</p> <p>Hall bookings £90.00</p> <p>Closing petty cash balance: £126.00</p> <p>CMM Heating repaired the thermostat for heating the hall. They also reset the under sink water heater in the kitchen but said if it tripped again it will need replacing. As it has tripped again Cllr Wright will arrange to get it rectified.</p>	VW
9	Millennium Green	
	Cllr Stevens reported that not a lot has been happening on the Millennium Green, apart from two trees which needed pollarding and the area being extremely wet underfoot. It appears ducks are beginning to call the area 'home'.	
10	Wendy Taylor - Parish Clerk	
	It was proposed by Cllr Stevens, seconded by Cllr Day and unanimously agreed that Wendy should officially now become Soulbury Parish Council's clerk and RFO.	
11	Queen's Platinum Jubilee celebrations	
	The Jubilee Committee is moving forward on arrangements. Details are being published in the parish mag and the clerk will set up a page on the website for the event. It was unanimously agreed to provide funding for food, banners, bunting, piper, etc. and should there be a surplus after expenses that this would be donated to the Royal British Legion.	
12	Public participation	
	<p>Green Farm development: Lindsey Russell advised she has had no formal communication with the planners but has heard that it may be turned down again but she will appeal. She apologised for the state of the buildings at present on the site but her hands are tied.</p> <p>Drains by Liscombe entrance in Dollar Farm area are blocked so floods. TfB needs to be advised. Lindsey Russell commented on how lovely that area looks now the hedges have been cut back.</p> <p>Discussion took place on who owns the hedge along the road by Poppy Lane. Council will write to Mr Pargeter.</p> <p>Discussion took place on moving the gate to new road leading off Wing Road. Council said it should be pushed further into the field but Mr Parrott suggested this was not the best idea as it encourages flytipping.</p> <p>Allotments: discussion took place around getting a meter for the water supply to this area. Various quotes had been obtained but once the routing of the current pipes had been ascertained it was agreed that we only needed a meter on the pipe going to the allotments which Mr Dawson was happy to obtain and fit.</p>	Clerk

	Regarding putting greenhouses onto the area, the conveyance stipulates a covenant that no buildings other than a shed for tools is allowed and covenants are not changeable. Finger signpost on the village green: Storm Eunice has broken the collar attaching the finger to the post. Cllr Day will arrange for this to be fixed.	JD
13	Any other business	
	None.	
14	Date of next meeting	
	The next meeting will be held on Monday, 21st March 2022 in Soulbury Parish Hall at 7:30 pm.	All

Distribution:  
All Councillors  
Wendy Taylor  
Parish website  
Parish noticeboard  
Parish News (a resume)