



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 20 February 2023 at 7:30 pm

Those present: Cllr Maurice Cross Vice Chairman
Cllr Nigel Kemal
Cllr Margaret Rowe
Cllr John Day
Cllr Alan Stephens
Wendy Taylor Parish Clerk

3 members of the public (MOP)

1	Apologies for absence	Action																																							
	Apologies received from Cllrs Victor Wright, Salina Darbyshire-Mackay and Jilly Jordan.																																								
2	Approval of minutes																																								
	Minutes of the meeting held on 16 January 2023 were approved and signed by Cllr Cross.																																								
3	Matters arising																																								
	Section 9 Parish Hall: Guttering - previous attempt at clearing aborted as water and leaves frozen to the piping. Will be attempted again w/e 25/26 Feb 2023. Section 12 AOB: The clerk advised s106 monies are not available for street lighting projects so the acquisition of the extra street lamp will be funded by the parish council.	Cllr Kemal																																							
4	Finance																																								
	<p>a) The following accounts have been paid:</p> <table> <tr> <td>Anglian</td><td>WaterParish Hall</td><td>£44.60</td></tr> <tr> <td>Sage Payroll</td><td>Software monthly charge - Jan</td><td>£8.40</td></tr> <tr> <td>C McQuade</td><td>Boiler service and gas certificate</td><td>£70.00</td></tr> <tr> <td>Geoxphere</td><td>Parish Online software</td><td>£67.20</td></tr> <tr> <td>Victor Wright</td><td>Laptop bag for Council laptop</td><td>£28.99</td></tr> <tr> <td>Heart and Soulbury</td><td>Clearing - inv 9524</td><td>£70.00</td></tr> <tr> <td>Victor Wright</td><td>Guttering supplies</td><td>£76.70</td></tr> <tr> <td>Victor Wright</td><td>TEN for Coronation event</td><td>£21.00</td></tr> <tr> <td>Sage Payroll</td><td>Software monthly charge -Feb</td><td>£8.40</td></tr> <tr> <td>BMKALC</td><td>Audit training for clerk</td><td>£70.00</td></tr> <tr> <td>Chubb</td><td>Servicing of parish hall extinguishers</td><td>£482.87</td></tr> <tr> <td>British</td><td>GasParish Hall Gas</td><td>£44.88</td></tr> </table> <p>b) Monies received:</p> <table> <tr> <td>Rents</td><td>Allotments</td><td>£20.00</td></tr> </table>	Anglian	WaterParish Hall	£44.60	Sage Payroll	Software monthly charge - Jan	£8.40	C McQuade	Boiler service and gas certificate	£70.00	Geoxphere	Parish Online software	£67.20	Victor Wright	Laptop bag for Council laptop	£28.99	Heart and Soulbury	Clearing - inv 9524	£70.00	Victor Wright	Guttering supplies	£76.70	Victor Wright	TEN for Coronation event	£21.00	Sage Payroll	Software monthly charge -Feb	£8.40	BMKALC	Audit training for clerk	£70.00	Chubb	Servicing of parish hall extinguishers	£482.87	British	GasParish Hall Gas	£44.88	Rents	Allotments	£20.00	
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5	Governance	
	<p>a) Precept update: No update</p> <p>b) BMKALC meetings: Bucks Council Parish Liaison meeting 6:30 1st March 2023 via Teams - Clerk unable to attend.</p> <p>Clerk to attend courses on S106 and Infrastructure, the Asset Register and Planning application response.</p>	Clerk
6	Planning	
	<p>19/04199: Winscott Farm, Stewkley Road, Soulbury, LU7 0DJ Variation of conditions x 2 - new layouts. New planning references: 23/00220 and 23/00238</p> <p>19/04200: Winscott Farm, Stewkley Road, Soulbury, LU7 0DJ Variation of conditions x 2 - new layouts. New planning references: 23/00255 and 23/00276</p> <p>23/00397: Stapleford Mill, Stapleford Mill Road, Soulbury, LU7 0DS - two storey rearextension to connect annex to main dwelling.</p> <p>No objection to any of the above.</p>	
7	Environment	
	<p>7.1 Childrens' Playground - fencing update Fencing done but old fencing and ivy dumped on Millenium Green where the only method of dealing with it was a bonfire, causing complaints.</p> <p>7.2 Hedge trimming Robert Goss carried this out on 20th February 2023.</p> <p>7.3 Oak tree Cllr Day currently negotiating a price for a 4m high tree which he can collect should the deal go through. It is in a pot.</p> <p>7.4 Ditch on village green Cllr Day reported that the ground is now dry enough to complete the task in the next couple of weeks. The job will cost £1,000.</p> <p>7.5 Churchyard mowing The Clerk reported that the £800 was sent to the Friends of the Church Feb 2022. Much discussion took place after which it was decided to consult with the Friends of the Church to establish a procedure going forward.</p> <p>7.6 Fountain The Clerk has again chased the solicitor to no avail and asked why we used this company and should we look elsewhere. This project is getting far too protracted.</p> <p>7.7 New street light EON had sent a document for the Clerk to fill in, in PDF format which prevented her from doing so. An MSWord version was requested and it took 3 weeks for this to materialise. Having received it, it was completed and has been sent, as requested, to UK Power Networks. We await a response from them.</p>	<p>Cllr Day</p> <p>Cllr Day</p> <p>Clerk</p>
8	Reports from County Councillor	
	Cllr Jordan was unable to attend but sent her report to the Clerk who read out the headlines. It will be added to the parish website.	Clerk

9	Parish Hall																									
	<p>Gutters need clearing - see Matters Arising. Extractors in kitchen - cleaned and working.</p> <table> <tr> <td>Banking info:</td><td>Bank a/c</td><td>Petty cash</td></tr> <tr> <td>Opening balance at bank:</td><td>£7,075.34</td><td></td></tr> <tr> <td>Income</td><td>£100.00</td><td></td></tr> <tr> <td>Closing balance at bank:</td><td>£7,175.34</td><td></td></tr> <tr> <td>Opening Petty cash balance:</td><td></td><td>£144.00</td></tr> <tr> <td>Hall cleaning</td><td></td><td>-£60.00</td></tr> <tr> <td>Hall bookings</td><td></td><td>£100.00</td></tr> <tr> <td>Closing petty cash balance:</td><td></td><td>£184.00</td></tr> </table>	Banking info:	Bank a/c	Petty cash	Opening balance at bank:	£7,075.34		Income	£100.00		Closing balance at bank:	£7,175.34		Opening Petty cash balance:		£144.00	Hall cleaning		-£60.00	Hall bookings		£100.00	Closing petty cash balance:		£184.00	
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10	Millennium Green																									
	<p>An email of complaint about the ensuing bonfire from the disposal of the old fencing from the childrens play area was replied to and all points covered. Easter Egg Hunt posters are going up, arrangements all in hand. Plans in hand for Coronation festivities. Soulfest has moved from 8th July to 1 July 2023 as it appeared we were clashing with Chilfest which draws people from our event. Pondliner has split again. A different approach is being taken but work will have to wait until the warmer months.</p>																									
11	Public Participation																									
	Lindsey Russell advised that the extent of her s106 contribution has been calculated for the Green Farm development and the parish will benefit to the tune of approx £36k on the basis the plans are eventually passed.																									
12	Any other business																									
	<p>Cllrs Day, Wright and Kemal met at the Cricket Clubhouse. Jean Hunt from the Cricket Club attended the meeting and answered all questions. Cllr Day proposed that the parish council provide the materials with a budget of £400 and the Cricket Club provide the labour. This was seconded by Cllr Kemal and unanimously agreed. The clerk asked invoices to be sent to her for payment.</p> <p>Jean Hunt was also asked if the parish council could use the cricket club roller to level the football area in the childrens play area. This was agreed.</p> <p>Cllr Stevens asked if the parish council could make representations to Fairhive Homes about the conditions some of our residents are living in. There is a serious problem with roof leaks and mould which is completely unacceptable. It was agreed that the Clerk would write to them with the information provided by the residents.</p> <p>A line of trees has been planted along the LHS of Leighton Road between Brook Cottages and the Wing turn off without consultation. Whilst it looks lovely concern was raised about access for the contractor who trims the hedge. Cllr Jordan will be asked to find out why the parish council was not consulted.</p>	<p>Cllr Day</p> <p>Clerk</p> <p>Clerk</p>																								

13	Date of next meeting	
	<p>The next meeting will be held on Monday, 20 March 2023 in Soulbury Parish Hall at 7:30 pm.</p> <p>Please note the dates for 2023: 17/4/23, 15/5/23 annual parish meeting, 19/6/23, 17/7/23, 18/9/23, 16/10/23, 20/11/23, 18/12/23.</p>	All

Distribution:

All Councillors/Parish Website/Parish Noticeboard/Parish News (a resume)