



Soulbury Parish Council

Buckinghamshire

Minutes of the Parish Council Meeting
20 March 2023
at 7:30 pm

Those present:

Cllr Victor Wright Chairman
Cllr Nigel Kemal
Cllr Margaret Rowe
Cllr John Day
Cllr Alan Stephens
Cllr Salina Darbyshire-Mackay
Wendy Taylor Parish Clerk

1 member of the public (MOP)

1	Apologies for absence	Action																											
	Apologies received from Cllrs Maurice Cross and Jilly Jordan.																												
2	Approval of minutes																												
	Minutes of the meeting held on 20 February 2023 were approved and signed by Cllr Wright.																												
3	Matters arising																												
	<p>Parish Hall: Guttering - now completed.</p> <p>Clerk sent letter to Fairhive including request to be kept up to date as matters progressed. This has not happened. However, residents said Fairhive had contacted them but no real progress made.</p> <p>Clerk contacted Cllr Jordon regarding trees planted in Leighton Road and was assured that a survey had been made by Highways before planting. They believe that there will be no problem accessing the hedge and as there is a lot of planting being carried out they did not have the time to consult with all parish councils.</p>																												
4	Finance																												
	<p>a) The following accounts have been paid:</p> <table> <tbody> <tr> <td>Power</td> <td>Street lighting</td> <td>£34.25</td> </tr> <tr> <td>Eon Next</td> <td>Parish Hall power</td> <td>£27.20</td> </tr> <tr> <td>Heart and Soulbury</td> <td>Clearing - inv 9525</td> <td>£157.00</td> </tr> <tr> <td>Communicorp</td> <td>Mugs for Coronation event</td> <td>£584.40</td> </tr> <tr> <td>British Gas</td> <td>Parish Hall gas</td> <td>£36.75</td> </tr> <tr> <td>Bucks Council</td> <td>Dog waste bin clearance</td> <td>£463.01</td> </tr> <tr> <td>Bucks Council</td> <td>Rent for children's play area</td> <td>£600.00</td> </tr> <tr> <td>Victor Wright</td> <td>MS365 sub for Parish Council laptop</td> <td>£79.99</td> </tr> <tr> <td>Tuckwell</td> <td>Ditch clearance on village green.</td> <td>£1,272.00</td> </tr> </tbody> </table> <p>b) Monies received: None. Notice received to advise that the devolution payment for 23-24 is is £1,521.39.</p>	Power	Street lighting	£34.25	Eon Next	Parish Hall power	£27.20	Heart and Soulbury	Clearing - inv 9525	£157.00	Communicorp	Mugs for Coronation event	£584.40	British Gas	Parish Hall gas	£36.75	Bucks Council	Dog waste bin clearance	£463.01	Bucks Council	Rent for children's play area	£600.00	Victor Wright	MS365 sub for Parish Council laptop	£79.99	Tuckwell	Ditch clearance on village green.	£1,272.00	
Power	Street lighting	£34.25																											
Eon Next	Parish Hall power	£27.20																											
Heart and Soulbury	Clearing - inv 9525	£157.00																											
Communicorp	Mugs for Coronation event	£584.40																											
British Gas	Parish Hall gas	£36.75																											
Bucks Council	Dog waste bin clearance	£463.01																											
Bucks Council	Rent for children's play area	£600.00																											
Victor Wright	MS365 sub for Parish Council laptop	£79.99																											
Tuckwell	Ditch clearance on village green.	£1,272.00																											

5	Governance																															
	<p>a) Precept update: AGAR forms received for the 22-23 audit.</p> <p>b) BMKALC meetings: Clerk to attend CiLCA Intro session on 27 April to understand implications of taking the course.</p>	Clerk																														
6	Planning																															
	Nothing to discuss.																															
7	Environment																															
	<p>7.1 Childrens' Playground - fencing update Final piece of fencing between play area and neighbouring bungalow complete to satisfaction. Playsafety advised their inspection of this area and the play area on the Millennium Green will be carried out in May at £75 + VAT each. Heart and Soulbury Gardens asked that a compost bin be started by the fence between the play area and adjoining field. This was agreed.</p> <p>7.2 Oak tree Cllr Day advised that vendor is not prepared to go below £400. It was decided to first ask the Bonsor family if the offer of an oak tree is still valid. Cllr Wright will contact them.</p> <p>7.3 Ditch on village green Ditch cleared to satisfaction at a cost of £1,272 inc VAT.</p> <p>7.4 Churchyard mowing Cllr Stevens will arrange a meeting between Friends of the Church and Parish Council to discuss way forward.</p> <p>7.5 Fountain No progress regarding possessory title despite several emails from the Clerk. Cllr Day will follow up again when he has to visit the offices.</p> <p>7.6 New street light A fully signed copy of the Asset Own Agreement between Soulbury Parish Council and UK Power Networks Ltd has been received so we can now appoint an ICP. Clerk to establish was an ICP is.</p>	<p>Cllr Wright</p> <p>Cllr Stevens</p> <p>Cllr Day</p> <p>Clerk</p>																														
8	Reports from County Councillor																															
	Cllr Jordan was unable to attend but sent her report to the Clerk who read out the headlines. It will be added to the parish website.	Clerk																														
9	Parish Hall																															
	<table> <thead> <tr> <th>Banking info:</th> <th>Bank a/c</th> <th>Petty cash</th> </tr> </thead> <tbody> <tr> <td>Opening balance at bank:</td> <td>£7,175.34</td> <td></td> </tr> <tr> <td>Income</td> <td>£160.00</td> <td></td> </tr> <tr> <td>Banked from petty cash</td> <td>£120.00</td> <td></td> </tr> <tr> <td>Closing balance at bank:</td> <td>£7,509.34</td> <td></td> </tr> <tr> <td>Opening Petty cash balance:</td> <td></td> <td>£184.00</td> </tr> <tr> <td>Hall cleaning</td> <td></td> <td>-£40.00</td> </tr> <tr> <td>Cash banked</td> <td></td> <td>-£120.00</td> </tr> <tr> <td>Hall bookings</td> <td></td> <td>£30.00</td> </tr> <tr> <td>Closing petty cash balance:</td> <td></td> <td>£54.00</td> </tr> </tbody> </table>	Banking info:	Bank a/c	Petty cash	Opening balance at bank:	£7,175.34		Income	£160.00		Banked from petty cash	£120.00		Closing balance at bank:	£7,509.34		Opening Petty cash balance:		£184.00	Hall cleaning		-£40.00	Cash banked		-£120.00	Hall bookings		£30.00	Closing petty cash balance:		£54.00	
Banking info:	Bank a/c	Petty cash																														
Opening balance at bank:	£7,175.34																															
Income	£160.00																															
Banked from petty cash	£120.00																															
Closing balance at bank:	£7,509.34																															
Opening Petty cash balance:		£184.00																														
Hall cleaning		-£40.00																														
Cash banked		-£120.00																														
Hall bookings		£30.00																														
Closing petty cash balance:		£54.00																														

	Water leak rectified by Anglian Water due to problems with the installation of the new meter. Clerk will keep an eye on the next bill in case the Parish Council is incorrectly charged with the leak.	
10	Millennium Green	
	Arrangements for Easter Egg Hunt, Coronation festivities and Soulfest all in hand. Installation of new electrical cabling can go ahead as the cabling has now been delivered.	
11	Public Participation	
	Green Farm - planning inspector attended the site. She had a very good look at the site and also walked around the village. When asked when a decision could be made she advised that she won't make the developer wait any longer than 4 weeks - and that was 2 weeks ago.	
12	Any other business	
	<p>Soulbury Cricket Club advised that the decorating work had not yet started but will advise when it commences and the paint has been bought.</p> <p>Meet the Parish Council event: the Clerk designed a giveaway leaflet about what Parish Councils and Buckinghamshire Council do. Content agreed and clerk to print 50 copies. Cllr Wright will obtain the wine and Cllr Rowe is organising the cheese, biscuits and snacks.</p> <p>Benches: Hollingdon has asked that a bench be placed on the corner of the road to Hollingdon on Stewkley Road. Bench agreed in principle but a site survey needs to occur with residents of Hollingdon. Another bench was proposed for the village green at the top end in the vicinity of the old signpost in celebration the Coronation. Cllr Day will obtain catalogue and prices for next meeting.</p> <p>Parish Mag: Clerk asked to send templates and info to resident who is happy to produce this.</p> <p>Keep Britain Tidy's 'Great British Spring Clean' is taking place 17/3/23 to 2/4/23. However, it was decided to complete a clean up of the village in time for the Coronation on 30/4/23 from 2pm with everyone involved meeting at the parish hall. This will give more time to enlist support.</p> <p>Buckinghamshire Council issued press release advising they are joining forces with Forestry England to create a new woodland in Wing. 132,000 trees will be planted on the 51 hectare council owned land with ponds, community orchard, cycling and walking paths.</p>	<p>Clerk/ Cllrs Rowe and Wright</p> <p>Cllrs Day and Wright</p> <p>Clerk</p>
13	Date of next meeting	
	<p>The next meeting will be held on Monday, 17 April, 2023 in Soulbury Parish Hall at 7:30 pm.</p> <p>Please note the dates for 2023: 15/5/23 at 6:45 pm + annual parish meeting at 7:30 pm, 19/6/23, 17/7/23, 18/9/23, 16/10/23, 20/11/23, 18/12/23.</p>	All

Distribution:

All Councillors/Parish Website/Parish Noticeboard/Parish News (a resume)