



Soulbury Parish Council Buckinghamshire

NOTICE OF THE ANNUAL MEETING OF PARISH COUNCIL

To: Councillors: Mr MW Cross; Mrs Salina Darbyshire-Mackay Mr J P Day; Mr N. Kemal,
Mrs M Rowe; Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

I hereby give notice that the annual meeting of the Parish Council will be held on Monday, 15th May 2023 at 7:00 pm. All members of the Council are hereby summoned for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

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Wendy Taylor

Dated: 9th May 2023

BUSINESS TO BE TRANSACTED

1. To elect the Council chair for the forthcoming year. The chair to sign the declaration of office.
2. To elect a vice chair.
3. To check that all councillors have signed the declaration of office.
4. Councillors to confirm they each are happy to receive the summons to meetings via email.
5. To state any declarations of interest in relation to items on the agenda.

The meeting shall adjourn for public participation:

Members of the public should contact the Clerk in advance of the meeting if they wish to make representations in respect of the business on the agenda. Councillors are reminded that a question shall not require a response at the meeting nor start a debate and that no decision can be made at the meeting unless an item is on the agenda.

6. To receive a report from the County Councillor.
7. To receive reports from the various clubs and committees in the parish.

The meeting will reconvene to conduct the following items of business.

8. Apologies for absence
9. To approve the minutes of the meeting held on Monday, 17th April, 2023
10. Matters arising.
11. Finance
 - a) To agree the accounts paid as listed on the attached document.
 - b) To note monies received as listed on the attached document.

12. Governance

- a) Precept update
- b) Year end: approve updated budget for 2023-24.
- c) BMKALC update:
Discuss CiLCA clerk qualification.

13. Planning

Discuss adoption of street lights in Poppy Lane.

23/01300: Pickle Barn, Media Village, Liscombe Park, Soubury - updated planning application to improve structural ramifications.

23/01213: 5 Chapel Hill, Soubury - remove 1-2m and clean crown of Maple Tree by removing any deadwood.

14. Environment

- 7.1 Gates on Wing Road - update.
- 7.2 Churchyard mowing
- 7.3 Fountain
- 7.4 Adult gym area on Millennium Green
- 7.5 Agree price increase for Heart and Soubury Gardens
- 7.6 Warning signage along Stewkley Road warning of walkers in the road.

15. Parish Hall

Accounts update

16. Millennium Green

17. Any other business.

18. Date of next meeting:

19th June 2023.



Soulbury Parish Council Buckinghamshire

Payments and receipts as at 9 May 2023

Payments		£
BMKALC	Annual sub	138.31
R&D Agri Services	Annual hedge cut	75.60
CS Maintenance	Village green mow	180.00
CS Maintenance	Churchyard grass cut	40.00
Chew Valley Trees (John Day)	Supply and deliver English Oak	486.00
CS Maintenance	Village green mow	180.00
Eon Next	Parish hall power	39.78
GDM Electrical	Installation of power sockets on SMG	996.00
Sage Payroll	Software monthly licence	8.40
Wendy Taylor	Small Society Lottery fee	20.00
Victor Wright	Tea tent supplies Coronation event	5.45
Victor Wright	Bar supplies Coronation event	188.06
Heart and Soulbury Gardens	Strim and mow cemetery + village paths	450.00
British Gas	Parish hall gas	68.48
RGK Media Ltd	Music for Coronation event	150.00
Great Horwood Silver Band	Music for Coronation event	200.00
Soulbury Village Cricket Club	Paint for pavilion ceiling	282.34
Receipts		
Bucks Council	Devolution payment	1,521.39
Bucks Council	Precept 2023/24 - first half	12,500.00
HMRC	VAT reclaim	11,750.00