



# Soulbury Parish Council Buckinghamshire

## Minutes of the Parish Council Meeting 19 June 2023 at 7:30 pm

Those present:

Cllr Maurice Cross	Vice Chairman
Cllr John Day	
Cllr Jilly Jordan	Buckinghamshire Council
Cllr Nigel Kemal	
Cllr Margaret Rowe	
Cllr Alan Stevens	Chairman
Cllr Victor Wright	
Wendy Taylor	Clerk

3 members of the public (MOP)

1	Apologies for absence	Action
	Apologies received from Cllr Darbyshire-Mackay.	
2	Approval of minutes	
	Minutes of the meeting held on 15 May 2023 were approved and signed by Cllr Wright.	
3	Matters arising	
	None	
4	Finance	
	<p>a) Accounts paid Please see attached list</p> <p>b) Monies received: Final allotment rents: £40 Balance at bank as at 2 June 2023 is £40,193.31</p> <p>c) The purchase of a replacement marquee was discussed as the acquisition had not been approved at Council. It was an emergency purchase as the original marquee was severely damaged in bad weather and Soulfest was looming. As Soulfest has since been cancelled the immediacy evaporated but after purchase. It was retrospectively agreed that the purchase was necessary and hiring fees would be put through the Soulbury Parish Council accounts.</p> <p>d) The clerk received an enquiry from the Leighton Linlade Helpers about possible grants. Discussed at length and it was unanimously agreed to donate £200. It was also suggested a note be put into the Parish Mag.</p>	
5	Governance	
	a) New political map being drawn up by Buckinghamshire Council. After consultation it appears that Soulbury Parish will be into the new Ward called Swanbourne and villages.	

	<p>b) Council advised that we have a new Cabinet Member for Communities who is Cllr. Arif Hussain. Cllr Jordan advised that her report this month gives a list of all such persons, what they do and how to contact them. This will be on the Soulbury Parish website.</p> <p>c) BMKALC update:</p> <p>Clerk attending Finance for Councillors course on 12/9/23.</p> <p>Clerk suggested she attend the SLCC training 'Crucial Planning Updates' on 5/7/23. This will cost £60. Agreed she should attend.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
6	Planning	
	<p>Poppy Lane: Clerk has had long conversation with Highways about the adoption of the road and lighting. Neither are a 'done deal' yet. Clerk informed Council that they are in the driving seat. Entirely up to Council whether we adopt the lighting and we are able to make a one off charge for so doing. This starts around £1500 per column.</p> <p>Flooding from the site still bothers Council as well. It was decided Council members will walk the area. Clerk will check files for plans on how water is dealt with in this scenario. Highways has offered to join a 3-way conversation with them, Council and the developer.</p> <p>23/01505: Liscombe Business Park, Soulbury, LU7 0JL - 700 ground mounted solarphoto voltaic array panels. No objection but to ensure grazing of, say, sheep on the land under panels to retain some assemblance of agricultural arable use. One complaint received suggesting panels be put on the many roofs available at the Liscombe Business Park but the cabling and roof reinforcement needed would be prohibitive.</p> <p>23/01763 - Beech House, Stockgrove Park, Soulbury, LU7 0BB - erection of detached garage. No objection.</p>	<p>Council</p> <p>Clerk</p>
7	Environment	
	<p><b>7.1 Gates on Wing Road</b></p> <p>Clerk contacted Alex Bonsor who explained he is looking at a holistic approach regarding the grazing of animals. This will take a bit of time but he will stay in touch when plans materialise.</p> <p><b>7.2 Churchyard mowing</b></p> <p>£800 cheque sent to Soulbury Parochial Church Council. Clerk advised Council of the position in relation to Parish Council involvement in churchyards/ cemetaries having research it. Essentially PCs can contribute to the upkeep but the Parochial Church Council has the legal obligation to maintain it. PCs have no obligation to provide support.</p> <p>Concern was raised that the contract we have with Heart and Soulbury Gardens is not man enough for the amount of work involved in the churchyard. However, Richard Caplan said it was more than adequate had the area been handed over in the good state. This has not been the case so there will be a party of people enlisted to do this.</p> <p><b>7.3 Fountain</b></p> <p>Cllr Day advised that the area of the fountain plus area needed for maintenance to be measured and plan drawn for the possessory title. The water is from a spring in the Bones' field and a lead pipe goes to the fountain. Need a letter from the Bones' confirming the fountain is not on their land (Land Registry seems to confirm this).</p> <p><b>7.4 Adult gym area</b></p> <p>The survey generated 2 responses - one for and one against!! It was therefore decided to scrub the idea completely. However, it was suggested that the Soulbury Millennium Green committee decide what they want on the area.</p>	<p>Cllr Day</p>

8	Report from County Councillor																												
	<p>Cllr Jordan read extracts from her report, which she will forward to the Clerk for inclusion on the website. She highlighted the low uptake for call blockers from Trading Standards and that scam calls have increased by 40% in the last 2 years. She also advised the Pothole Pro machine is doing a sterling job in repairing our roads. It hasn't reached us yet but there seems to be plenty of white marks drawn on the roads.</p> <p>Cllr Day asked if grants were still available for the planting of trees. Essentially there are. Cllr Day to email her with details.</p>	<p>Cllr Jordan/ Clerk</p> <p>Cllr Day</p>																											
9	Parish Hall																												
	<table border="0"> <tr> <td>Banking info:</td><td>Bank a/c</td><td>Petty cash</td></tr> <tr> <td>Opening balance at bank:</td><td>£7,620.34</td><td></td></tr> <tr> <td>Deposit from petty cash</td><td>£110.00</td><td></td></tr> <tr> <td>Closing balance at bank:</td><td>£7,730.34</td><td></td></tr> <tr> <td>Opening Petty cash balance:</td><td></td><td>£84.00</td></tr> <tr> <td>Hall cleaning</td><td></td><td>-£40.00</td></tr> <tr> <td>Hall bookings</td><td></td><td>£140.00</td></tr> <tr> <td>Cash to bank</td><td></td><td>-£110.00</td></tr> <tr> <td>Closing petty cash balance:</td><td></td><td>£74.00</td></tr> </table> <p>Soulbury Parish Council bank account details have been sent to parish hall committee so funds can be moved when they close their account. Jax Crack is also giving up taking the bookings for the hall so another person needs to be found. Chairman will put an ad. into the parish news.</p> <p>Wave water bill far in excess of what we use. Complained to Wave. Gave meter readings to them. Bill will be cancelled and replaced with correct readings.</p>	Banking info:	Bank a/c	Petty cash	Opening balance at bank:	£7,620.34		Deposit from petty cash	£110.00		Closing balance at bank:	£7,730.34		Opening Petty cash balance:		£84.00	Hall cleaning		-£40.00	Hall bookings		£140.00	Cash to bank		-£110.00	Closing petty cash balance:		£74.00	
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10	Millennium Green																												
	<p>Chairman will follow up with Pizza lady for the promised donation for the Coronation event. Committee considering another event to replace Soulfest. Decided on Picnic in the Park event with a hog roast. Costs being established.</p> <p>SMG AGM on 3 July 2023 in parish hall at 7:30 pm.</p> <p>Quote for extra spur for electrics being obtained.</p>																												
11	Public Participation																												
	<p>Council asked if they can provide two benches in the childrens play area. After discussion a need was highlighted. Agreed to purchase two park benches. Chairman will obtain them.</p> <p>Green Farm appeal refused.</p> <p>Football area on the childrens play area is not at all flat. It was noted that the Council has already asked the Cricket Club if it can use their roller to sort this out and all we are waiting for is the ground to dry a bit. Update: ground too hard now! Having looked at the Cricket Club roller is will be difficult to get it to the site. Cllr Day will ask TJC if they have one to use.</p>	<p>Cllr Wright</p> <p>Cllr Day</p>																											
12	Any other business																												
	<p>Town and Parish Survey deadline extended to 31 July 2023. Clerk will despatch it to Councillors via email.</p> <p>Community Board meeting is 11 July 2023 at 6:30pm in Winslow. Clerk will attend.</p> <p>Open Spaces AGM is on 6 July 2023 at Euston Road, London.</p>	<p>Clerk</p> <p>Clerk</p>																											

	<p>Note from Bruno Peake that next year is 80th anniversary of D-Day landings so occasion will be marked with national beacons again. Clerk will register the parish's intention to be involved.</p> <p>Notice received from RBL that we need to order our poppy wreaths. It was agreed we will buy our usual 17 inch wreath with 'lest we forget' inscribed ribbon. Clerk will also obtain the same wreath without the ribbon for the WI. There is a small price increase of £2.50.</p> <p>Clerk asked Council if they would like to achieve the Foundation Award in the Local Council Award Scheme. They all agreed they did not want to do this.</p>	<p>Clerk</p> <p>Clerk</p>
13	Next meeting	
	<p>The next meeting will be held on Monday, 17 July, 2023 in Soulbury Parish Hall at 7:30 pm.</p> <p>Please note the dates for 2023: 18/9/23, 16/10/23, 20/11/23, 18/12/23.</p>	All

Distribution:

All Councillors/Parish Website/Parish Noticeboard/Parish News (a resume)

Payments and receipts as at 15 June 2023

<b>Payments</b>		<b>£</b>
Soulbury Parochial Church Council	Contribution to upkeep of churchyard	800.00
CS Maintenance	Village green mow	180.00
NPower	Streetlights	51.92
CS Maintenance	Village green mow	180.00
Eon Next	Parish hall power	40.88
Andrew Wood	Independent internal audit	120.00
Sage Payroll	Software monthly licence	8.40
House of Tents	Replacement marquee	1,830.00
Heart and Soulbury Gardens	Strim and mow cemetery + village paths	200.00
British Gas	Parish hall gas	31.31
Margaret Rowe	Buffet expenses for Cheese and Wine event	40.52
CS Maintenance	Village green mow	180.00
NPower	Streetlights	48.54
Soulbury Parochial Church Council	Contribution to upkeep of churchyard	800
CS Maintenance	Village green mow	180.00
NPower	Streetlights	51.92
CS Maintenance	Village green mow	180.00
Heart and Soulbury Gardens	Cemetery maintenance	100.00