



# Soulbury Parish Council Buckinghamshire

## NOTICE OF THE MEETING OF PARISH COUNCIL

To: Councillors: Mr MW Cross; Mrs Salina Darbyshire-Mackay Mr J P Day; Mr N. Kemal,  
Mrs M Rowe; Mr A H Stevens; Mr V Wright;  
Cllr Jilly Jordan - Buckinghamshire Council

I hereby give notice that the meeting of the Parish Council will be held on Monday, 18th September 2023 at 7:30 pm. All members of the Council are hereby summoned for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

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*Wendy Taylor*

Dated: 12th Sept 2023

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## BUSINESS TO BE TRANSACTED

1. Apologies for absence
2. To approve the minutes of the meeting held on Monday, 17th July, 2023
3. Matters arising.
4. Finance
  - a) To agree the accounts paid as listed on the attached document.
  - b) To note monies received as listed on the attached document.
5. Governance
  - a) External audit update.
  - b) BMKALC update:  
Clerk training: H&S and Compliance 19/9/23, Planning Demystified 21/11/23
6. Planning
  - 23/02175: 37 The Green, Soulbury, LU7 0DD Change of use from agricultural to residential and construction of link and conversion of existing building to form a single dwelling.
  - 23/02273: The Pool House, Stockgrove Park House, Stockgrove Park, Soulbury, LU7 0BB - Listed building application for the addition of rear light tunnels and extractor vents. Subdivision of the hallway to create an additional room and the creation of a bathroom in the basement.
  - 23/02318: Acorn Barn, Broad Oak Farm, Leighton Road, Three Locks, Soulbury, LU7 0DX - Householder application for an outbuilding.
  - 23/02414: The Cow Shed, Leighton Road, Three Locks, Soulbury, MK17 9DD Internal and external amendments to include ancillary residential outbuildings,

retaining walls, boundary walls, piers and entrance gate and a change to the residential curtilage (retrospective).

23/02553: Ange Hill, Leighton Road, Three Locks, Soulbury, MK17 9DD - Householder application for proposed lower ground floor, ground and first floor extensions, including an increase in height of existing ridge and dormers to first floor, balconies and terraces. Associated ground works (amendment to approval 22/03128).

6.1 Green Farm planning - update

6.2 Bucks Council Planning department - response to complaint letter and planning surgeries

6.3 5G mast on Leighton Road opposite Gt Brickhill Road

6.4 Driveway across Highways land on Leighton Road by railway bridge

6.5 Fix My Street - unauthorised sign advertising Gun Shop.

6.6 Bucks Council planning consultations

## **7. Environment**

7.1 Childrens Play Areas - Aaron Fencing quote

7.2 Churchyard mowing - update

7.3 Fountain - update

7.4 Allotments

7.5 Village Christmas tree

7.6 Lighting on corner of High Road and Stewkley Road

## **8. Report from County Councillor**

## **9. Parish Hall**

Requirement for booking management and caretaking

## **10. Millennuim Green**

## **11. Public Participation**

## **12. Any other business**

12.1 Bucks Council consultation on Council's spending priorities

12.2 Elections and new councillors

## **13. Date of next meeting:**

16th October 2023.



## Soulbury Parish Council Buckinghamshire

### Payments and receipts as at 12 September 2023

Payments		£
British Gas	Parish Hall Gas	14.25
RBL	Poppy wreaths	42.25
CS Maintenance	CSM0507	180.00
Playsafety	RoSPA checks	192.60
NPower	Streetlighting	43.55
WendyTaylor	Reimbursement for Sage Software Licence	9.60
Mrs S N Green	Parish Hall Cleaning	20.00
CS Maintenance	CSM0508	180.00
Wendy Taylor	Saga software licence	8.40
Wendy Taylor	<a href="http://soulburyparish.co.uk">soulburyparish.co.uk</a> domain renewal	38.39
Zurich Insurance	Parish Council Public Liability cover	1,254.91
CS Maintenance	CSM0509	180.00
Eon Next	Parish Hall Power	36.21
Heart and Soulbury Gardens	Strim/mow cemetery	80.00
Heart and Soulbury Gardens	Strim Mounty Pleasant playarea	160.00
NPower	Streetlighting	44.44
CS Maintenance	CSM0510	180.00
Victor Wright	Defib pads	140.40
BMKALC	Finance training for Clerk	70.00
WendyTaylor	Reimbursement for Sage Software Licence	9.60
Eon Next	Parish Hall Power	26.81
CS Maintenance	CSM0511	180.00
NPower	Streetlighting	43.97
Mrs S N Green	Parish Hall Cleaning	40.00

<b>Receipts</b>		
Soulbury Millennium Green	Reimbursement for RoSPA check	80.25
WI	Reimbursement for Poppy Wreath	20.00
Allen D	Parish Hall booking fee	30.00
Allan Robinson	Parish Hall booking fee	70.00
WI	Poppy wreath	20.00
Sales	Coronation mugs	32.50
Parish Hall	Deposit - petty cash	34.00
Donation	Cash	10.00
J Bernardez	Parish Hall booking fee	30.00