



# Soulbury Parish Council Buckinghamshire

## Minutes of the Parish Council Meeting 15 April 2024 at 7:30 pm

Those present:

Cllr John Bennett  
Cllr Salina Darbyshire Mackay  
Cllr Nigel Kemal  
Cllr Margaret Rowe  
Cllr Alan Stevens  
Cllr Victor Wright                      Chairman

Wendy Taylor                              Clerk

7 members of the public (MOP)

45/24	Apologies for absence	Action
	Apologies received from Cllrs Jilly Jordan and Maurice Cross	
46/24	Questions or comments from the public	
	Cllr Jordan will send her report for addition to the website. A MOP asked when the goal mouths will be rolled on the childrens play area. It was explained that we have several rolling jobs that need attention and we are in discussion with a person to do it. However, whilst the ground appears to be drying it is still too wet but a watching brief is being kept to get the job done.	Clerk
47/24	Approval of minutes	
	Minutes of the meeting held on 18th March 2024 were agreed as correct and signed by the Chairman.	
48/24	Matters arising	
	None.	
49/24	To receive declarations of interest related to the business on the agenda	
	There were none.	
50/24	Finance	
	<p>a) Accounts paid Please see attached list. In addition the following has also been paid Heart and Soulbury Garden (£100) cemetary work, (£220) village work, Anglian Water bill (£367.16) which resolves all leakage issues, rent for play area (£600), BMKALC annuals subs (£137.97), Cllr Wright litter pick equipment (£142.82), CS Maintenance village green mow (£180.00).</p> <p>b) Monies received: Please see attached list</p> <p>Balance at bank as at 9 April 2024 was £24,674.61, balance as at 16 April 2024 is £36,237.45. Bank statement for March 2024 was signed by Cllr Wright.</p>	

51/24	Update from Clerk on parish matters	
	<p>50% of the precept (£12,500) and the annual Wayleafe (£33.01) have been received.</p> <p>Accounts for year end balance and all paperwork is with the internal auditor in preparation for completing the AGAR.</p> <p>National non-domestic rate bill received for 2024/25 - £0 is payable.</p>	Clerk
52/24	Planning	
	<p>24/01087: Fields to east of Soulbury Road, north of Soulbury Road, Farm, Wing, - removal of 255m section of hedgerow. Council wanted a note added to the application that there should be no hedgerow removal between 1 March and 1 September due to nesting birds as farmers and landowners have to abide by this regulation.</p> <p>24/00819: Durrance Farm, Stewkley Road, Soulbury, LU7 0UU - installation of 372 ground mounted solar PV panels. Council has no objection.</p>	
53/24	New Committee and its Terms of Reference	
	<p>This was fully discussed after the clerk had given those present the advice given by BMKALC. It was decided not to form a committee/working party so no terms of reference could be decided. Stefan Ziranek will work alongside the council, will be given a parish council email address and will be given small projects to look at as and when they arise.</p>	Clerk
54/24	Environment	
	<p><b>a. Fountain</b></p> <p>Solicitor needs a plan with measurements of the area. Cllr Wright agreed to measure the area. Clerk willing to help. It was pointed out that we would probably need a person who can officially create the map required for obtaining possessory title.</p> <p><b>b. Allotments</b></p> <p>Still very wet. Gate from house to allotment site still needs to be closed off. Cllrs Wright and Kemal will organise this in the next week or so.</p> <p><b>c. Millennium Green</b></p> <p>Successful Easter Egg Hunt, £92.49 made and well supported. Soulfest planning going well. Parking area - plainings laid and compressing needs doing with roller/wacker plate. Need to decide on top dressing.</p>	<p>Clerk/ Cllr Wright</p> <p>Cllrs Wright/ Kemal</p>
55/24	Correspondence	
	<p>a. Biodiversity duty: clerk read salient points to those present. It was agreed that we already do a lot of what is required - it is just not documented. Clerk will produce a document based on the template supplied by next meeting. Clerk has the document should anyone want to read it in detail.</p> <p>b. BMKALC: clerk read out what BMKALC do for town and parish councils and highlighted that the fees are based on the number of electors in the parish. Therefore, at £137.97 it works out at 21p each for the year. Clerk has the document should anyone want to read it in detail.</p> <p>c. The Oxford Assn of Local Councils (OALC) is running a Talking Tables - Focus on Assets event on 16th May 2024. Clerk and Cllr Kemal would like to attend. The cost is £40 per head. Clerk will book attendance.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>a. Red Cross 'Pour a cup of kindness' tea party event a fund raising suggestion running in May.</p> <p>b. Moving of 30mph speed limit on Stewkley Road by the Hollingdon junction: Cllr Wright will contact Matt Wincup of Highways.</p>	Cllr Wright
56/24	Councillors Open Forum	
	Cllr Stevens raised the issue that we all had been sent the polling card for PCC elections with no information about the candidates. A MOP felt the same so searched the internet and got details.	All
57/24	Public Participation	
	<p>It was pointed out that the new street light on the corner of Stewkley Road and High Road is different from others in the village. Also it has been observed that there is not a lot of difference in the lighting in the area as a result of the new light. It appears the new light 'arm' is shorter than others in the village and to have a longer one would help light the area. It was also pointed out that the trees in that area are well beyond the house boundary so the residents will be asked to get the trees cut back. Clerk to contact Eon to add a longer arm.</p> <p>Bulbs in parish hall need replacing.</p> <p>MOP wanted an update on work at Green Farm: track is being reinstated to give access to new barn for which planning permission has been received. The owner did point out that she has been working with ecologists and the like regarding this work, and has a good knowledge of her land, which results in no interference with wild life and protected species. Another planning application will be made for dealing with the old house to remedy the eyesore prevailing at the moment.</p> <p>It was suggested that the path on the Millennium Green be extended to make a circuitous route. s106 monies could be considered. There are other major projects there that could also use s106 monies so the SMG committee need to assess priorities.</p> <p>MOP asked what was happening re trees planted by Bucks Council along High Road towards the Soulbury Road junction. He feels the trees opposite the junction should be removed as they will eventually get too big and will prevent the area being mown as mowers will not get between the hedge and said trees. Cllr Jordan has already been made aware of our feelings and needs so will chase her about this.</p>	<p>Clerk</p> <p>Clerk</p>
58/24	Next meeting	
	<p>The Annual Parish meeting will be held on Monday, 20 May, 2024 in Soulbury Parish Hall at 7:00 pm.</p> <p>Please note the dates for 2024: 17/6/24, 15/7/24, 16/9/24, 21/10/24, 18/11/24, 16/12/24.</p>	All

Distribution: All Councillors/Parish Website/Parish Noticeboard/Parish News (a resume)

Payments and receipts as at 9 April 2024

<b>Payments</b>		<b>£</b>
Namesco	SMTP authentication for 2 years	82.79
Victor Wright	LEDs for parish hall lighting	88.74
CS Maintenance	Grass cutting inv CS0514	180.00
Heart and Soulbury Gardens	Inv HSG-095-037	190
Mrs S N Green	Parish Hall cleaning (Mar)	40.00
Wendy Taylor (Clerk)	Reimbursement for Sage Payroll licence fee (Apr)	9.60
Mrs S N Green	Paper towels for Parish Hall	51.97
Eon Next	Parish hall power	49.93
BMKALC	Annual subs	137.97
British Gas	Parish Hall gas	37.22
Alan Stevens	New clock for parish hall	8.00
CS Maintenance	Grass cutting inv CS0515	180.00
<b>Receipts</b>		
Sane x 2	Parish Hall booking	60.00
Fender	Parish Hall booking	35.00
Parish Breakfasts	Parish Hall booking	40.00