



Soulbury Parish Council Buckinghamshire

NOTICE OF THE ANNUAL MEETING OF PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr MW Cross; Mrs Salina Darbyshire-Mackay; Mr N. Kemal,
Mrs M Rowe; Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the Annual Meeting of the Soulbury Parish Council on Monday, 20th May 2024 at **7.00** pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted:

Date: 14th May 2024

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 59/24** To elect a Chair
- 60/24** To elect a Vice-Chair
- 61/24** To receive apologies for absence
- 62/24** To receive and approve for signature the minutes of the parish council meeting on 15th April, 2024
- 63/24** To note any matters arising from the minutes not included on this agenda for report only.
- 64/24** To receive declarations of interest related to the business on the agenda
- 65/24** To receive updates from Cllr Jilly Jordan.
To receive any reports from community groups (*if there are any*)
- 66/24** Finance (as at 14th May 2024, subject to change)
Financial statement: Business account: £34,809.44
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - c. To approve the Year End Accounts to 31st March 2024
 - d. To note the Annual Internal Audit report 2023/24 conducted by Mr Andrew Wood on 28th April, 2024.
 - e. To approve and sign the Section 1 Annual Governance Statement for year ended 31st March 2024.
 - f. To approve and sign the Section 2 Accounting Statements for year ended 31st March 2024.
 - g. To note the dates Monday 3rd June - Friday 12th July 2024 for the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return.
- 67/24** Update from Clerk on parish matters
 - a. Pecuniary declarations.
 - b. To approve the fixed business plan for Eon Next supply to parish hall.
 - c. To note changes in Procurement Thresholds from 1 January 2024.

- d. To note work required on Model Financial Regulations.
 - e. To note progress on the possible move of 30 mph limit along Stewkley Road.
- 68/24** To consider new planning applications (*if there are any*) and to receive an update on applications outstanding.
24/0358: 8 Poppy Lane, Soulbury, LU7 0GS - change of use from amenity to residential land and erection of fence.
- 69/24** To discuss and agree next steps to improve the lighting impact of the new column and lantern on corner of High Road and Stewkley Road.
- 70/24** To accept councillors reports on the following areas: (*if there is anything to report*)
- a. Fountain - update
 - b. Allotments - update
 - c. Millennium Green - update
- 71/24** To note correspondence received that requires discussion.
- 72/24** Councillors Open Forum (*forum for parish councillors*)
- 73/24** Public Participation session (*Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting*)
- 74/24** Date of next meeting:
17th June, 2024.



Soulbury Parish Council Buckinghamshire

Payments and receipts as at 14th May 2024

Payments		£
Wave	Water for parish hall	367.16
Bucks Council	Rent for childrens play area	600.00
CS Maintenance	Grass cutting inv CS0516	180.00
Heart and Soulbury Gardens	Inv HSG-095-038	200.00
Heart and Soulbury Gardens	Inv HSG-094-008	100.00
Victor Wright	Litter picking equipment	142.82
NPower	Streetlighting	84.05
British Gas	Gas for parish hall	37.22
Bucks Council	Dog waste collections	403.54
Oxford Assn of Local Councils	Training course for 2	96.00
CS Maintenance	Grass cutting inv CS0517	180.00
TJC Plant	Digger for one day	248.40
Wendy Taylor	Reimbursement for cPanel back up	87.59
Wendy Taylor	Reimbursement for hosting charges	528.95
TJC Plant	Day hire of wacker plate	78.00
Wendy Taylor	Reimbursement of Sage Payroll licence fee	9.60
Wendy Taylor	Reimbursement of Small Lotteries Licence fee	20.00
CS Maintenance	Grass cutting inv CSM0518	180.00
Tuckwell Plantr	Removal of earth from SMG car park	312.00
NPower	Streetlighting	75.57
British Gas	Gas for parish hall	66.74
GDM Electrical	Replace 5 lights for LED batterns	410.40
Mrs S N Green	Village hall cleaning	40.00
Receipts		
Sane	Parish Hall booking	30.00

Bucks Council	Devolution support	2,132.15
Bucks Council	Precept 50%	12,500.00
UK Power Networks	Wayleave	33.01
Wendy Taylor	WTP website hosting recharge	110.20
SMG	Website hosting recharge	110.20
Bucks Council	Village hall hire for election	275.00