



# Soulbury Parish Council Buckinghamshire

## Minutes of the Parish Council Meeting 17 June 2024 at 7:00 pm

Those present:

Cllr John Bennett  
Cllr Sallina Darbyshire Mackay  
Cllr Nigel Kemal  
Cllr Margaret Rowe  
Cllr Alan Stevens  
Cllr Victor Wright

Chairman

Wendy Taylor

Clerk

1 member of the public (MOP)

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75/24	Apologies for absence													
	Apologies received from Cllrs Jilly Jordan and Maurice Cross.													
76/24	Questions or comments from the public													
	Cllr Jordan sent her report for inclusion on the website. Clerk read out headlines.													
77/24	Minutes of the previous Parish Meeting													
	Minutes of the meeting held on 20th May 2024 were agreed as correct and signed by the Chairman.													
78/24	Matters arising													
	None													
79/24	To receive declarations of interest related to the business on the agenda													
	There were none.													
66/24	Finance													
	<p>a) Accounts paid Please see attached list.</p> <p>b) Monies received: Please see attached list.</p> <p>Balance at bank as at 11 June 2024 was £37,985.41, balance as at 17 June 2024 is £37,078.83. Bank statement for May 2024 was signed by Cllr Wright.</p> <p>Since the agenda was prepared the following have been paid:</p> <table style="margin-left: 40px;"> <thead> <tr> <th></th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>Eon Next</td> <td style="text-align: right;">39.66</td> </tr> <tr> <td>CSM</td> <td style="text-align: right;">180.00</td> </tr> <tr> <td>GDM Electrical</td> <td style="text-align: right;">361.92</td> </tr> <tr> <td>H&amp;S Gardens</td> <td style="text-align: right;">100.00 (cemetary)</td> </tr> <tr> <td>H&amp;S Gardens</td> <td style="text-align: right;">200.00 (village)</td> </tr> </tbody> </table>		£	Eon Next	39.66	CSM	180.00	GDM Electrical	361.92	H&S Gardens	100.00 (cemetary)	H&S Gardens	200.00 (village)	
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67/24	Update from Clerk on parish matters	
	<p>Clerk advised that Cllr Jordan had sent the clerk's note re the row of trees planted along High Road by the Soulbury Road turn to the Climate Change dept who replied saying:</p> <ul style="list-style-type: none"> <li>a) they agreed we should have been consulted before planting</li> <li>b) the tree by the old Oak needs to be moved. It is a Lime tree so will have height once matured.</li> <li>c) They will check on species planted and how suitable they are. They are ornamental, non-native, grafted onto tall root stock.</li> <li>d) The Lime could be moved into a space should there be need to remove any of the others. If not, we can look to plant the Lime elsewhere in the village.</li> <li>e) All this will be done when the trees are dormant.</li> </ul>	
68/24	Planning	
	<p>24/01639: The Cow Shed Leighton Road, Three Locks, Soulbury, MK17 9DD – erection of 3 agricultural buildings. No objection.</p> <p>24/01701: Valley View, Hollingdon Road, Soulbury, LU7 0DN - changes to fenestration to the south east elevation, works include replacement of large steel doors with UPVC double glazed doors and insertion of window and infill single door. No objection.</p> <p>22/A1565/DIS: Winscott Farm, Stewkley Road, Soulbury, LU7 0DJ - discharge of Condition 5 (contamination) 7 (ecological) 14 (archaeology) 15 (surface water drainage) 19 (landscape) of planning permission 22/01565/APP.</p> <p>23/A2004/DIS: Winscott Farm, Stewkley Road, Soulbury, LU7 0DJ - discharge of Condition 5 (contamination land assessment) 7 (ecological design strategy) 14 (archaeological) 15 (surface water drainage) 19 (soft landscaping) of planning permission 22/02004/VRC.</p> <p>22/00106/ENFNOT: Sandy Hill Farm, Leighton Road, Three Locks, Soulbury, LU7 0DT - Appeal against enforcement notice. Public enquiry on 9th July, 2024. Post meeting note: clerk advised on 18 June 2024 that this will now be by written representation so our resolution at this meeting to write is now the preferred method.</p> <p>24/01758: Green Farm, 2 The Green, Soulbury, LU7 0DD - Demolition and replacement of Green Farm House with new dwelling and associated garage, conversion and extension of outbuilding to create new residential unit, re-use of storage to create outbuilding with new thatched roof, erection of two detached dwellings and garages with access taken from existing private road, landscaping, drainage, ancillary highway and other works, Supported.</p> <p>23/03904: Cherry Tree Barn, Bragenham Lane, Soulbury, LU7 0EE - erection of storage building and associated works. Clerk checked application on Planning Hub and does not understand why this has come up again as all the documentation on the hiub is dated before our written objection. Therefore, the comments made then still stand now.</p>	Clerk
69/24	New lighting column and lantern on corner of High Road and Stewkley Road	
	Work carried out last week. All to note effectiveness and report back to the Clerk.	All
70/24	Environment	

	<p><b>a. Fountain</b></p> <p>Solicitor employed a surveyor to draw up official plan of the site, for which we have been charged £204.00. Solicitor has drawn up a Statement of Truth for Cllr Wright to sign. The above documents can then be forwarded to Land Registry. 10:30 meeting arranged on 18 June 2024 to sign document.</p> <p><b>b. Allotments</b></p> <p>Overgrown. Clerk asked to confirm this to them in writing. Cllr Kemal will obtain their names and full address. Name and address to be confirmed</p> <p><b>c. Millennium Green</b></p> <p>Entrance to be completed on 21st. Soulfest arrangements all in place and final meeting taking place on 18 June, 2024.</p>	<p>Cllr Wright</p> <p>Clerk/ Cllr Kemal</p>
71/24	Correspondence	
	<p>SLCC contacted regarding a Joint YHouth Engagement Summit on 18 July 2024. It is a virtual meeting costing £65.00 and runs from 10:00 - 16:00.</p> <p>Clerk made contact with a person who was involved in the start-up of millennium greens when the Countryside Agency secured lottery funding for the project. Natural England now oversees the Millennium Greens legacy and as the clerk wanted sight of the Deeds for the Soulbury Millennium Green it was suggested she contact Natural England. They hold such documents to preserve the Greens in perpetuity but we have since learned perpetuity means 45 years.</p> <p>The Bedford Group of Drainage Boards advised that essential watercourse maintenance work will be carried out 2024/2025.</p>	Clerk
72/24	Councillors Open Forum	
	<p>Cllr Rowe highlighted that bins at 5 High Road are now on the village green and in the conservation area without permission. Clerk asked to compose a letter to the resident that it cannot stay like that.</p> <p>Cllr Stevens referred to the request to level the playing field. This now can be done as the area has dried sufficiently. Council agreed to hire a machine to do it. TJC will be approached. However it needs a cut first. Cllr Stevens offered to look after this project and was given authorisation to go ahead up to a spend of £350. If he finds this is not enough having got quotes he was to advise via email what he needs and Council will discuss and authorise via this method so we do not have to wait until the next meeting when ground conditions could be too dry and hard to proceed.</p> <p>Volunteers needed for Friday 21 June to set up for Soulfest.</p>	<p>Clerk</p> <p>Cllr Stevens</p>
73/24	Public Participation	
	<p>MOP complained that there is too much traffic parked up around the entrance to the High Road and lane by the village hall making it difficult to see traffic coming along the High Road. Suggested we get a mirror. Council agreed to obtain this.</p> <p>MOP also mentioned the grass on the bend after the Fountain is far too long and reduces visibility for drivers of smaller cars. It is a Highways issue so suggested it be put on FixMyStreet.</p>	

58/24	Next meeting	
	The next Parish Council meeting will be held on Monday, 15 July, 2024 in Soulbury Parish Hall at 7:30 pm.  Please note the dates for 2024: 16/9/24, 21/10/24, 18/11/24, 16/12/24.	All

Distribution: All Councillors/Parish Website/Parish Noticeboard/Parish News (a resume)

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Payments and receipts as at 11 June 2024

<b>Payments</b>		<b>£</b>
CS Maintenance	Grass cutting inv CS0519	180.00
Heart and Soulbury Gardens	Inv HSG-095-038	200.00
Heart and Soulbury Gardens	Inv HSG-094-008	100.00
Wendy Taylor	Reimbursement of Sage Payroll licence fee	9.60
British Gas	Gas for parish hall	66.74
Eon Next	Power for parish hall	42.94
Mrs S N Green	Village hall cleaning	40.00
RM Architectural Consultants	Block plans for Fountain	204.00
Wilde Flowers	Arrangement for M & S Cross	55.00
Namesco	SSL certificate for Soulbury Parish website for 2 years	232.80
Andrew Wood	Audit for 2023/24 fees	120.00
CS Maintenance	Grass cutting inv CS0520	180.00
NPower	Streetlighting	70.66
<b>Receipts</b>		
Sane	Parish Hall booking	30.00
HMRC	VAT claim	5,264.29
Friends of the church	Parish breakfast hall hire	20.00
Rowland	Plot 19	8.33
Sane	Parish Hall booking	30.00

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