



# Soulbury Parish Council Buckinghamshire

## NOTICE OF THE MEETING OF PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr MW Cross; Mrs Salina Darbyshire-Mackay; Mr N. Kemal,  
Mrs M Rowe; Mr A H Stevens; Mr V Wright;  
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the Annual Meeting of the Soulbury Parish Council on Monday, 17th June 2024 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted:

Date: 11th June 2024

From: Wendy Taylor, Clerk to Soulbury Parish Council

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## AGENDA

- 75/24** To receive apologies for absence and welcome
- 76/24** Questions or comments from the public (*to include reports from County Councillor or other external reports*)
- 77/24** To receive and approve for signature the minutes of the annual parish council meeting on 20th May, 2024
- 78/24** To note any matters arising from the minutes not included on this agenda for report only.
- 79/24** To receive declarations of interest related to the business on the agenda.
- 80/24** Finance (as at 11th June 2024, subject to change)  
Financial statement: Business account: £37,985.41
  - a. To approve payment run since last meeting (see attachment)
  - b. To note income received since last meeting (see attachment)
- 81/24** Update from Clerk on parish matters
  - a. To note work required on Model Financial Regulations.
  - b. To note progress on the possible move of 30 mph limit along Stewkley Road.
  - c. To note works to high-risk watercourses.
- 82/24** To consider new planning applications (*if there are any*) and to receive an update on applications outstanding.
  - 24/01639: The Cow Shed Leighton Road, Three Locks, Soulbury, MK17 9DD - erection of 3 agricultural buildings.
  - 24/01701: Valley View, Hollingdon Road, Soubury, LU7 0DN - changes to fenestration to the south east elevation, works include replacement of large steel doors with UPVC double glazed doors and insertion of window and infill single door.
  - 22/A1565/DIS: Winscott Farm, Stewkley Road, Soulbury, LU7 0DJ - discharge of Condition 5 (contamination) 7 (ecological) 14 (archaeology) 15 (surface water drainage) 19 (landscape) of planning permission 22/01565/APP.

23/A2004/DIS: Winscott Farm, Stewkley Road, Soulbury, LU7 0DJ - discharge of Condition 5 (contamination land assessment) 7 (ecological design strategy) 14 (archaeological) 15 (surface water drainage) 19 (soft landscaping) of planning permission 22/02004/VRC.

22/00106/ENFNOT: Sandy Hill Farm, Leighton Road, Three Locks, Soulbury, LU7 0DT - Appeal against enforcement notice.

**83/24** Update on improvements to the new column and lantern on corner of High Road and Stewkley Road.

**84/24** To accept councillors reports on the following areas: *(if there is anything to report)*

- a. Fountain - update
- b. Allotments - update
- c. Millennium Green - update

**85/24** To note correspondence received that requires discussion.

**86/24** Councillors Open Forum *(forum for parish councillors)*

**87/24** Public Participation session *(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)*

**88/24** Date of next meeting:  
15th July, 2024.



# Soulbury Parish Council Buckinghamshire

Payments and receipts as at  
11th June 2024

<b>Payments</b>		<b>£</b>
CS Maintenance	Grass cutting inv CS0519	180.00
Heart and Soulbury Gardens	Inv HSG-095-038	200.00
Heart and Soulbury Gardens	Inv HSG-094-008	100.00
Wendy Taylor	Reimbursement of Sage Payroll licence fee	9.60
British Gas	Gas for parish hall	66.74
Eon Next	Power for parish hall	42.94
Mrs S N Green	Village hall cleaning	40.00
RM Architectural Consultants	Block plans for Fountain	204.00
Wilde Flowers	Arrangement for M & S Cross	55.00
Namesco	SSL certificate for Soulbury Parish website for 2 years	232.80
Andrew Wood	Audit for 2023/24 fees	120.00
CS Maintenance	Grass cutting inv CS0520	180.00
NPower	Streetlighting	70.66
<b>Receipts</b>		
Sane	Parish Hall booking	30.00
HMRC	VAT claim	5,264.29
Friends of the church	Parish breakfast hall hire	20.00
Rowland	Plot 19	8.33
Sane	Parish Hall booking	30.00