



# Soulbury Parish Council

## Buckinghamshire

### Minutes of the Parish Council Meeting 21 October 2024 at 7:30 pm

Those present:

Cllr John Bennett Vice Chairman  
 Cllr Nigel Kemal  
 Cllr Margaret Rowe  
 Cllr Alan Stevens  
 Cllr Victor Wright Chairman  
 Cllr Jilly Jordan Buckinghamshire Council  
 Wendy Taylor Clerk  
 2 members of the public (MOP)

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115/24	Apologies for absence					
	Apologies received from Cllrs Maurice Cross and Salina Darbyshire Mackay.					
116/24	Questions or comments from the public					
	<p>Thames Valley Police attended to introduce themselves to the parish council as the parish is now policed by the Neighbourhood team based at the Wing Police Office. Crimes stats were read out by PCSO Tina Hobson comprising:</p> <p>1 assault without injury, 1 criminal damage, 1 road traffic collision, 2 road related incidents, 1 sus other, 1 drink/drive and 1 Action Fraud.</p> <p>Discussed speeding/Speedwatch - need a team of interested people to get this up and running. NHPTeam will get contact details of officer who could help with stats to help our cause to move the 30mph limit to the 40mph.</p> <p>Cllr Jordan went through her report. Clerk will add to website.</p>					
117/24	Minutes of the previous Parish Meeting					
	Minutes of the meeting held on 16th September 2024 were agreed as correct and signed by the Chairman.					
118/24	Matters arising					
	None					
119/24	To receive declarations of interest related to the business on the agenda					
	There were none.					
120/24	Finance					
	<p>a) Accounts paid Please see attached list.</p> <p>b) Monies received: Please see attached list.</p> <p>Balance at bank as at 10 September 2024 was £25,260.01, balance as at 21 October 2024 is £34,562.91. Bank statement for Sept 2024 was signed by Cllr Wright.</p> <p>Since the agenda was prepared the following has been paid:</p> <table style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;">£</td> </tr> <tr> <td>NPower</td> <td style="text-align: right;">69.82</td> </tr> </table>		£	NPower	69.82	
	£					
NPower	69.82					

121/24	Update from Clerk on parish matters	
	<p>a) Model Financial Regulations</p> <p>The Clerk distributed to all present a copy of the Financial Regulations for the Council. The document was discussed in depth producing a document everyone was happy with. The Clerk will make the changes and take a final printed version to the next meeting for signature. It will then be added to the website.</p> <p>b) Unitary and Parish Elections</p> <p>It was noted that the above will occur on 1 May 2025. We now need to canvas the parish for new people who will stand for election to the parish council.</p>	<p>Clerk</p> <p>All</p>
122/24	Planning	
	<p><b>24/03088:</b> Rammamere Heath, Soulbury - T1 - Pedunculate oak - fell, leaving stump at 1m. - basal cavity, decay on stem. Arborist will deal.</p> <p><b>24/02982:</b> Valley Farm, Soulbury, LU7 0JJ - EIA Screening request for a proposed 57MW solar farm with a new access from Leighton Road and associated landscaping. Need more information.</p> <p><b>23/A2025:</b> Winscott Farm, Stewkley Road, Soulbury, LU7 0DJ - discharge of Condition 3 (Historic Building Recording Report produced by Albion Archaeology). No comment.</p> <p><b>24/02786:</b> 7 High Road, Soulbury, LU7 0BT - T1 Ash Tree 20-25% of canopy, crown clean removing no more than 10% of internal canopy leaving a balanced. No comment</p> <p><b>24/02774:</b> Rammamere House, Stockgrove Park, Soulbury LU7 0BB - variation of Condition 2 -(plans) relating 23/03503/APP. No comment</p>	
123/24	Environment	
	<p><b>a. Fountain</b></p> <p>No point chasing solicitor as we are awaiting the deliberations of Land Registry. As a guide to the cost of repairs the Chair found some documents dating back to 2002 showing the then costs of around £14,000.</p> <p><b>b. Allotments</b></p> <p>Cllr Kemal attended a course for allotment management. It appears, having observed how others are run, that we do not need to make any changes. He did point out that other sites did charge deposits to cover situations where people abandoned their plots.</p> <p><b>c. Millennium Green</b></p> <p>Work continuing for Firework Display. Help needed to set up. Cllr Kemal asked that helpers attend SMG around 10:30 on 2 Nov to set up the site. This request will be put out on the Dream Team WhatsApp group.</p>	Cllr Kemal
124/24	Correspondence	
	<p>a. Callum Anderson, MP Buckingham and Bletchley - it was suggested that a wine and cheese event was put on to meet him. The Clerk will write to invite him on 24th January 2025 at 7:30pm.</p> <p>b. The Clerk advised there is a Law Commission's consultation on grave re-use. Clerk will put this into the Parish Mag. Link to consultation is: <a href="https://forms.office.com/e/c.JxueVCZze">https://forms.office.com/e/c.JxueVCZze</a>.</p>	Clerk

125/24	Councillors Open Forum	
	<p>a. Acquisition of Christmas Tree for the village green. Cllr Wright will approach Alex Bonsor again. Robert Bone will be asked if he can help erecting the tree with his telehandler.</p> <p>b. Harvest Supper 28/10/24. All arrangements in hand.</p> <p>c. Remembrance Day - 10/11/24. Wreath has arrived. PCC has arrangements in hand.</p> <p>d. VE Day celebrations: 5/5/25 - Cllr Stevens asked if the Soubury Dream Team could be enlisted to put the event on. It is on the May bank holiday.</p> <p>e. The Clerk asked if anyone was interested in attending the Highways Conference on 28th October. She has arranged two places, one of which she will use.</p>	Cllr Wright
126/24	Public Participation	
	<p>Village green: drain area. Area now too wet to be work on. When things harden up it will mowed and rolled.</p> <p>30 mph area: MVAS - pole obtained, base needed. Job will be completed after the Firework display.</p> <p>A MOP demanded that two items be added to the minutes. This cannot be done as a member of the public cannot demand that items be added to the minutes of a parish council meeting. However, members of the public can raise issues with the council's clerk in writing, who can then ask for the issue to be included on the next agenda.</p>	Cllr Wright
127/24	Next meeting	
	<p>The next Parish Council meeting will be held on Monday, 18 November, 2024 in Soubury Parish Hall at 7:30 pm.</p> <p>Please note the dates for 2024: 16/12/24.</p>	All

Distribution: All Councillors/Parish Website/Parish Noticeboard/Parish News (a resume)

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Payments and receipts as at 15 October 2024

<b>Payments</b>		<b>£</b>
CS Maintenance	CSM0528	180.00
Open Spaces	Subscription	45.00
NPower	Streetlighting	65.39
Wendy Taylor	Sage Payroll licence	12.00
British Gas	Gas for Parish Hall	10.89
Clear Insurance	Public Liability insurance	790.46
Victor Wright	WiFi extender for card machines	39.00
Victor Wright	Path lighting for events	296.73
Parish hall cleaner	Oct	50.00
NPower	Streetlighting	69.82
Eon Next	Power for Parish Hall	41.88
Victor Wright	Carry bags for marquee	119.00
PKF Littlejohn	External audit	378.00
Parish hall cleaner	Jul/Aug/Sept	140.00
Richard Caplan	HSG-094-014	100.00
Richard Caplan	HSG-095-044	225.00
Anglian Water (Wave)	Water for Parish Hall	51.53
<b>Receipts</b>		
Parish Breakfast	Parish Hall booking	20.00
Soulbury W.I.	Parish Hall booking for year	121.00
Sane	Parish Hall booking	30.00
Carter	Parish Hall booking	50.00