



# Soulbury Parish Council Buckinghamshire

## Minutes of the Parish Council Meeting 16 December 2024 at 7:30 pm

Those present:

Cllr John Bennett Vice Chairman  
Cllr Margaret Rowe  
Cllr Alan Stevens Chairman  
Cllr Victor Wright Clerk  
Wendy Taylor  
1 member of the public (MOP)

140/24	Apologies for absence					
	Apologies received from Cllrs Kemal and Jordan. No apologies received from Cllr Darbyshire Mackay as a result Section 85 of the Local Government Act 1972 applies which states that a councillor must attend at least one meeting within a six-month period. If they fail, they will automatically lose their office. Clerk will write to the Councillor to this effect.	Clerk				
141/24	Public Participation					
	Cllr Jordan was unable to attend due to an unexpected meeting at Aylesbury. She forwarded her report which will go onto the website.	Clerk				
142/24	Minutes of the previous Parish Meeting					
	Minutes of the meeting held on 18th November 2024 were agreed as correct and signed by the Chairman.					
143/24	Matters arising					
	None					
144/24	To receive declarations of interest related to the business on the agenda					
	None					
145/24	Finance					
	<p>a) Accounts paid Please see attached list.</p> <p>b) Monies received: Please see attached list.</p> <p>Balance at bank as at 10 December 2024 was £32,525.36, balance as at 16 December 2024 is £28,831.88. Bank statement for Nov 2024 was signed by Cllr Wright.</p> <p>Since the agenda was prepared the following has been received:</p> <table><tr><td></td><td>£</td></tr><tr><td>Hall Hire</td><td>30.00</td></tr></table> <p>c) Clerk reviewed the Model Standing Orders and no changes were necessary. Chairman and vice Chair signed the document confirming. It will be added to the website.</p>		£	Hall Hire	30.00	Clerk
	£					
Hall Hire	30.00					

146/24	Update from Clerk on parish matters	
	<p>a) Cheese and wine evening to meet our MP was discussed and a £250 budget was agreed. Cllr Rowe will arrange the catering. Event on 24/1/25.</p> <p>b) Clerk spoke to Harlequin Press re hard copy of Parish News and is awaiting costs for printing.</p> <p>c) Clerk will forward copy of Election Toolkit received from BMKALC with a view to discuss in January as news in the press casts a doubt on whether the election will happen.</p>	<p>Cllr Rowe</p> <p>Clerk</p>
147/24	Planning	
	<p><b>24/03603:</b> Church Farm House, Church Lane, Soulbury, LU7 0BU - Sycamore - to be re-pollarded to previous pollard heads, Ornamental Cherry - tree rotten in main trunk, to be removed to ground level. No comment.</p> <p><b>24/03604:</b> Close Cottage, Church Lane, Soulbury, LU7 0BU - Field maple - 3-4 stems to be reduced in height leaving a high coppice at approx 4ft, Hawthorn - to be reduced in height by up to 8ft at sides reduced to be match. No comment.</p>	
148/24	Environment	
	<p><b>a. Fountain</b> No further information from the solicitor.</p> <p><b>b. Allotments</b> Michele Nicolas, site manager, will chase rentals not paid and will be asked to advise on situation on plots, ie numbers not rented and those not fit to be rented.</p> <p><b>c. Millennium Green</b> Community Payback guys working on the site and assisting Richard to put together a log store.</p>	
149/24	Correspondence	
	None.	
150/24	Councillors Open Forum	
	<p>a. Letter to be sent to resident of 5 High Road, Soulbury regarding the moving of the bins onto his property.</p> <p>b. Christmas tree - Cllr Wright suggested the Council buy a Christmas tree from a nursery for the village green. Cllr Wright will ascertain if we need permission to put a tree on a registered village green, obtain costs for the tree, installing it, get electricity to it. Cllr Stevens proposed and Cllr Rowe seconded and all agreed that this goes ahead.</p> <p>c. TV bracket to be attached to wall in parish hall - Cllr Wright will get costs to do this. Cllr Bennett proposed and Cllr Rowe seconded and all agreed that this goes ahead.</p> <p>d. Leaves from White House sycamore tree next door to village hall makes area very slippery. Cllr Wright will speak to the owners. This is causing a health and safety hazard and needs to be addressed.</p> <p>e. Gas certificate obtained for parish hall. We have a photo of it but are awaiting the actual document. Cllr Wright will chase again.</p> <p>f. Cllr Bennett commented on how lovely the Church lights look. Great job by all.</p> <p>g. Mowing - discussion about mowing the Soulbury Millennium Green (SMG). Clerk to speak to CS Maintenance to include in his schedule next year. There is, therefore, no requirement for a new mower on the SMG.</p> <p>h. Path on SMG - measuring, costing and deciding on surface in progress.</p>	<p>Clerk</p> <p>Cllr Wright</p> <p>Cllr Wright</p> <p>Cllr Wright</p> <p>Cllr Wright</p> <p>Clerk</p>

151/24	Next meeting	
	The next Parish Council meeting will be held on Monday, 20 January, 2025 in Soulbury Parish Hall at 7:30 pm.  Please note the dates for 2025: 17/2/25, 17/3/25.	All

Distribution: All Councillors/Parish Website/Parish News (a resume)

Payments and receipts as at 10 December 2024

<b>Payments</b>		<b>£</b>
Aioanei	Boiler service - parish hall	200.00
Chubb	Extinguisher service	441.88
Wendy Taylor	Sage Payroll licence	12.00
Victor Wright	Solar lights for parish hall	12.49
British Gas	Gas for parish hall	50.23
Green	Parish hall cleaning	100.00
Victor Wright	Postbox for parish hall	13.89
Heart and Soulbury Gardens	HSG-095-046	225.00
Heart and Soulbury Gardens	HSG-094-016	100.00
Nigel Kemal	Star lights for Christmas trees	30.00
RBL	Poppy wreath	2.25
NPower	Streetlighting	87.53
Victor Wright	Microwave for parish hall	160.00
Bucks Council	Dog bin emptying	456.00
Victor Wright	806 ft Christmas lights	85.61
SMG	Site upkeep	600.00
<b>Receipts</b>		
Friends of All Saints	Hall booking	20.00
Sane	Hall booking	30.00
Harvest Supper	Hall booking	20.00