



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting
20 January 2025
at 7:30 pm

Those present:

Cllr John Bennett Vice Chairman
Cllr Nigel Kemal
Cllr Margaret Rowe
Cllr Alan Stevens
Cllr Victor Wright Chairman
Cllr Jilly Jordan Buckinghamshire Council

Wendy Taylor Clerk

3 members of the public (MOP)

140/24	Apologies for absence											
	Apologies received from Cllr Cross. Cllr Darbyshire Mackay advised she would not be attending due to work commitments.											
141/24	Public Participation											
	Cllr Jordan read her report to council. She will forward her report for inclusion onto the website.	Clerk										
142/24	Minutes of the previous Parish Meeting											
	Minutes of the meeting held on 16th December 2024 were agreed as correct and signed by the Chairman.											
143/24	Matters arising											
	None											
144/24	To receive declarations of interest related to the business on the agenda											
	None											
145/24	Finance											
	<p>a) Accounts paid Please see attached list.</p> <p>b) Monies received: Please see attached list.</p> <p>Balance at bank as at 14th January 2025 was £27,734.31, balance as at 20th January 2025 is £27,560.03. Bank statement for Dec 2024 was signed by Cllr Wright.</p> <p>Since the agenda was prepared the following have been paid and received:</p> <table style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;">£</td> </tr> <tr> <td>Hall Hire</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td>Allotment rents</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td>Payments</td> <td></td> </tr> <tr> <td>Power</td> <td style="text-align: right;">92.33</td> </tr> </table>		£	Hall Hire	100.00	Allotment rents	50.00	Payments		Power	92.33	
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	<p>c) The Clerk had obtained pricing for mowing the village green in 2025. It has been raised slightly to £200 per cut. It was agreed to continue with CS Maintenance. The Clerk will write to confirm.</p> <p>d) Due to changed circumstances the contribution to the Soulbury Millennium discussion could not happen.</p> <p>e) The cost to supply Christmas tree, deliver, plant, equipment hire, removal of spoil is £2,708.17 + VAT = £3,249.80. Cost of providing power for the Christmas lights is £1,929.00 + VAT = £2,314.80. Query was made about the ampage to the sockets so Cllr Wright will approach Eon to ensure there is not a huge on-cost for increased ampage. In principle it was agreed to go ahead with the project.</p>	<p>Clerk</p> <p>Cllr Wright</p>
146/24	Update from Clerk on parish matters	
	<p>a) Harlequin Press quoted £236 to print 250 copies. They will also do the layout for £30 per edition. The annual cost therefore is £2,926 + VAT. It was agreed to go ahead. It was also agreed that advertising in the magazine needs to commence which will offset the cost of printing but the Parish Council was happy bear the costs initially. The clerk will contact the previous distribution team to get them on board again.</p> <p>b) Cllr Wright had produced two posters for promoting the election. They were in the hall and noticeboard.</p> <p>c) Parish Council Action Plan - the clerk compiled the plan in order for Council not to lose track of projects. Details were read out and well received. The clerk will distribute with minutes.</p> <p>d) The clerk advised she had sent letters to Mr Peak and Cllr Darbyshire Mackay as requested but no response had been received from either recipient.</p> <p>e)</p>	<p>Clerk</p> <p>Clerk</p>
147/24	Planning	
	<p>24/03773: Stockgrove Farm, Stockgrove Park, Soulbury, LU7 0BB - Prior notification application (Part 3, ClassQ) for change of use and conversion of existing agricultural barn into 1 no. dwelling. No objection but the Council want a clause included that this property cannot be sold separately.</p>	Clerk
148/24	Environment	
	<p>a. Fountain Solicitor chased but no response. Post meeting note: Solicitor not heard anything and will contact the clerk when he does.</p> <p>b. Allotments All allotment rentals are paid. Clerk advised that five plots are not rentable, one of which could be with some work. At present there is no waiting list. The water bill for 2024 is £170.12.</p> <p>c. Millennium Green Soulfest meetings are underway. The SMG committee walked the route for a new path. Types of surface and costings are being worked on.</p>	
149/24	Correspondence	
	<p>Clerk received an email from The Greensand Trust asking for representation from Soulbury on the Rushmere Country Park Parish Group. Cllr Stevens did this for many years but had to stand down. It was agreed to put a notice on the Community Hub to garner interest.</p> <p>Clerk read out information from the Town and Parish Clerks' forum regarding dates associated with the forthcoming election.</p>	Clerk

150/24	Councillors Open Forum	
	<p>a. Leaves from White House sycamore tree next door to village hall makes area very slippery. For the moment it was agreed that the tree will be left but there has to be dedication in clearing the leaves as it is a slip hazard. The Council and Tree Owner agreed to work together on this.</p> <p>b. The Dream Team have had their first meeting regarding the VE Day event. It will be on the village green. It is hoped a Piper will lead everyone to the beacon which will be light at the appropriate national time. 1940s music will be played. Bar will be provided.</p> <p>c. Cllr Wright needed to buy a longer (10m) HDMI cable now the television is on the wall. It was agreed he could go ahead.</p> <p>d. It was also agreed to get a supply of bulbs for the uplighters in the hall as we seem to use a lot of them.</p>	<p>Cllr Wright</p> <p>Cllr Wright</p>
151/24	Next meeting	
	<p>The next Parish Council meeting will be held on Monday, 17 February, 2025 in Soulbury Parish Hall at 7:30 pm.</p> <p>Please note the dates for 2025: 17/3/25, 21/4/25 (Easter Monday - needs discussing).</p>	All

Distribution: All Councillors/Parish Website/Parish News (a resume)

Payments and receipts as at 14 January 2025

Payments		£
Wickes	Solar PIRs for Parish Hall	60.00
Wave	Water for Parish Hall	55.48
Wendy Taylor	Sage Payroll licence (Jan 2025)	12.00
Victor Wright	Solar lights for parish hall	12.49
British Gas	Gas for parish hall	35.79
Victor Wright	Disposing of Christmas Tree	10.00
Aioanei	Mounting TV to wall in Parish Hall	130.00
Heart and Soulbury Gardens	HSG-095-047	225.00
Heart and Soulbury Gardens	HSG-094-016	100.00
Nigel Kemal	Extension cables for Parish Hall	38.40
Nigel Kemal	Waterproof extension cable for Christmas Tree	13.99
Eon Next	Power for Parish Hall	26.88
NPower	Streetlighting	92.33
Victor Wright	Wall mount for TV inn Parish Hall	52.97
Victor Wright	Cabling and cable cover for Parish Hall	28.98
Victor Wright	806 ft Christmas lights	85.61
Wendy Taylor	Reimbursement for MS365 annual licence	59.99
Receipts		
Allotment renters	Annual rents	70.00
Lloyds Bank	Closer of Parish Magazine account	282.13