



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr MW Cross; Mrs Salina Darbyshire-Mackay; Mr N. Kemal, Mrs M Rowe; Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 17th February 2025 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 11th February 2025

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 164/24** To receive apologies for absence and welcome
- 165/24** Public Participation (*to include reports from County Councillor or other external reports*).
(*Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting*).
- 166/24** To receive and approve for signature the minutes of the parish council meeting held on 20th January, 2025
- 167/24** To note any matters arising from the minutes not included on this agenda for report only.
- 168/24** To receive declarations of interest related to the business on the agenda.
- 169/24** Finance (as at 11th February 2025, subject to change)
Financial statement: Business account: £22,262.31
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - c. 2024/2025 audit.
- 170/24** Update from Clerk on parish matters
 - a. To discuss the production of the Parish Newsletter in hard copy format.
 - b. To discuss election promotion.
 - c. To discuss Parish Council Action Plan.
 - d. To discuss and agree Village Green Rules and Regulations.

171/24 To consider new planning applications (*if there are any*) and to receive an update on applications outstanding.

No new applications to discuss.

24/02711 and **Appeal ref 25/00007/REF**: The Paddock, Stewkley Road, Soulbury, LU7 0DJ - change of use and conversion of existing hay barn into one dwellinghouse. Appeal lodged with Secretary of State.

172/24 To accept councillors reports on the following areas: (*if there is anything to report*)

- a. Fountain - update
- b. Allotments - update
- c. Millennium Green - update

173/24 To note correspondence received that requires discussion.

- a. Lime tree by Oak at junction of High Road and Soulbury Road
- b. Cemetary management and compliance training
- c. Cottage adjacent village green

174/24 Councillors Open Forum (*forum for parish councillors*)

175/24 Date of next meeting:

17th March, 2025. Discuss date of April meeting.



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Payments and receipts as at 11th February 2025

Payments		£
Geoxphere	Parish Online	30.24
Wendy Taylor	Sage Payroll licence (Feb 2025)	12.00
Victor Wright	4 x dimmable lights for parish hall	16.28
Victor Wright	10 m HDMI cable for parish hall	17.99
Victor Wright	Temporary Event Licence for VE Day	21.00
Victor Wright	Cheese and wine for 'meet the MP' event	186.43
Victor Wright	Printer ink	14.24
S N Green	Parish hall cleaning	50.00
Nigel Kemal	Waterproof extension cable for Christmas Tree	13.99
Soulbury Millennium Green	Donation for site upkeep	600.00
British Gas	Gas for Parish Hall	42.16
Heart and Soulbury Gardens	Parish and church maintenance HSG-095-048	315.00
Eon Next	Power for Parish Hall	36.18
Majestic Trees	Christmas tree for village green	3,249.80
Receipts		
Allotment renters	Annual rents	50.00
Hall hirers	Parish Hall bookings	130.00
MoP	Donation	5.00
Victor Wright	Sale of surplus wine from event	12.00
Stewkley Players	Advertising in parish mag	40.00