



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 22 April 2025 at 7:30 pm

Those present: Cllr Victor Wright Chairman
Cllr Nigel Kemal
Cllr Margaret Rowe
Cllr Alan Stevens

Wendy Taylor Clerk

2 members of the public (MOP)

1/25	Apologies for absence	
	Apologies received from Cllr Maurice Cross and were accepted.	
2/25	Public Participation	
	Cllr Jordan sent her report to council. Clerk read out the headlines and will add to the website. Request for another name sign for Chapel Hill. Local delivery companies not getting parcels to correct addresses. Highways will not cover the cost of this as their budget for such things is small. Owner of Green Farm in consultation with Valuation Office (VO) as VO says the farm has been habitable since purchased. Council agreed to send a letter to VO confirming uninhabitable since 2015. Letter sent but now they want photos proving the point including the embedded metadata to prove the date on which they were taken. Fortunately the Clerk, as a photographer, has all this information and will despatch it.	Clerk Clerk
3/25	Minutes of the previous Parish Meeting	
	Minutes of the meeting held on 17th March 2025 were agreed as correct and signed by the Chairman.	
4/25	Matters arising	
	A subsequent bill for digging the hole for the Christmas tree has been nulled.	Clerk
5/25	To receive declarations of interest related to the business on the agenda	
	None	
6/25	Finance	
	a) Accounts paid Please see attached list. b) Monies received: Please see attached list.	

	Balance at bank as at 15th April 2025 was £30,485.32. Balance as at 22nd April is £29,779.98. Bank statement for Feb 2025 was signed by Cllr Wright. Payment made since preparation of agenda: BMKALC Annual fee £144.32 c) Devolution: The decrease in amount to be received is due to the area along Stapleford Mill Road being taken off the list for the parish to complete as it is not within the 30mph speed limit. Therefore there is less for the council to do. As this is now clear the Devolution document was signed.	Clerk
7/25	Update from Clerk on parish matters	
	a) Parish Council Action Plan - discussed and updated. No further information received on finger sign. Cllr Stevens and Clerk will work together to produce an up to date welcome pack. b) No further projects added to Action Plan - this will wait until after the elections. c) RoSPA checks on childrens play areas is booked and will cost £80 + VAT each.	Cllr Stevens/ Clerk
8/25	Planning	
	25/00676: 8 Rock Lane Farm, Liscombe Park, Soulbury, LU7 0JL - construction of single storey rear extension, creation of gravel driveway and soft landscaping. No objection.	
9/25	Environment	
	a. Fountain Awaiting Land Registry response. b. Allotments Letters to two plot holders need to be sent due to plots not being cultivated. There is now a waiting list. c. Millennium Green Easter Egg Hunt was successful and made £107.23 with 18 children hunting eggs. Info re Soulfest needs to go into the next magazine. Mower: agreed to purchase new mower for the SMG. Alan will look for best price. Budget of £5,000.	Clerk Cllr Stevens
10/25	Correspondence	
	a. Cottage adjacent village green: further work to be carried out and to be reported back to council. b. SORN'd vehicles on the highways. Information sent to PCSO.	Clerk
11/25	Councillors Open Forum	
	a. Tree opposite Laburnum Cottages pushing wall out. Need to contact letting agent/owner. b. Cllr Rowe highlighted how difficult it is to use some the the village footpaths when using her mobility scooter because vehicles park on them. This is to be addressed.	Cllr Wright

	c. VE Day arrangements in hand. Suggested we buy banner for the event to be erected at junction of Stewkley Road and High Road. Clerk to get price. So far not a high take-up on fish and chip suppers - closing date to order is 28 April. d. Concern was raised that workers in hi-viz are inspecting areas of the village green and spraying blue paint. No-one has advised the Council of the purpose.	Clerk
12/25	Next meeting	
	The Parish meeting will be held on Monday, 19 May, 2025 in Soulbury Parish Hall at 7:30 pm. Please note the dates for 2025: 16/6/25, 21/7/25, 15/9/25, 20/10/25, 17/11/25, 16/12/25.	All

Distribution: All Councillors/Parish Website/Parish News (a resume)

Payments and receipts as at 15th April 2025

Payments		£
J. Dawson	Allotment water	170.12
Wendy Taylor	Sage Payroll licence (Apr 2025)	12.00
Victor Wright	Defib pads and battery	339.54
Victor Wright	Handy hoops for litter pick	53.10
Victor Wright	Pickers, black bin liners, laminating pouches	79.54
Nigel Kemal	V E Day flag	72.20
Victor Wright	Battery for speed indicating device	45.75
Victor Wright	Fire extinguishers for events	83.95
C S Maintenance	Grounds maintenance CSM0531	200.00
Eon Next	Power for parish hall	27.75
Harlequin Press	Parish mag printing	156.00
BMKALC	Training	35.00
Cleaner	Parish Hall (Mar 2025)	50.00
British Gas	Gas for parish hall	67.09
C S Maintenance	Grounds maintenance CSM0532	200.00
BMKALC	Annual fees	144.32
Wave	Water for Parish hall	58.52
Victor Wright	Reimbursement of Heart and Soulbury Gdns invoices	302.50
Receipts		
Hall hirers	Parish Hall bookings	60.00
Bucks Council	Precept - 50%	13,125.00