



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr MW Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe;
Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 16th June 2025 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 10th June 2025

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 27/25** To receive apologies for absence and welcome
- 28/25** Public Participation *(to include reports from County Councillor or other external reports).*
(Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting).
- 29/25** To receive and approve for signature the minutes of the annual parish council meeting held on 19th May, 2025
- 30/25** To note any matters arising from the minutes not included on this agenda for report only.
- 31/25** To receive declarations of interest related to the business on the agenda.
- 32/25** Finance (as at 10th June 2025, subject to change)
Financial statement: Business account: £23,454.17
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - c. To discuss and agree gardening contracts for Soulbury village and cemetery around All Saints Church, Soulbury.
 - d. To discuss and agree salary increase for the parish clerk.
 - e. To discuss signatories to the bank account and agree action going forward.
- 33/25** Update from Clerk on parish matters
 - a. To discuss Parish Council Action Plan.
 - b. Update on work relating to 5 High Road.
 - c. Update on letters sent to residents re overgrown hedging and trees.

- d. To advise on action required by Buckinghamshire Council regarding devolution agreement.
- e. To discuss the trees opposite Soulbury Road to Wing junction and remedial action required.

34/25 To discuss and agree acquisition of another MVAS for Stewkley Road.

35/25 To consider new planning applications (*if there are any*) and to receive an update on applications outstanding.

25/01510: Stockgrove Farm, Stockgrove Park, Soulbury, LU7 0BB - prior notification application (Part 3, Class Q) for change of use and conversion of an existing agricultural barn into 1 no. dwelling.

25/01582: The Grove, Stockgrove Park, Soulbury, LU7 0BB - Redwood suffering from dieback needs taking down and to be replaced with a lime tree either this year or next.

25/01726: Manor Cottage, 59 High Road, Soulbury, LU7 0BT - Variation of condition 2 (external materials) relating to application 24/00467 (erection replacement dwelling).

36/25 To accept councillors reports on the following areas: (*if there is anything to report*)

- a. Fountain - update
- b. Allotments - update
- c. Millennium Green - update

37/25 To note correspondence received that requires discussion.

38/25 Councillors Open Forum (*forum for parish councillors*)

39/25 Date of next meeting:
Monday 21st July, 2025



Soulbury Parish Council Buckinghamshire

Payments and receipts as at 10th June 2025

Payments		£
Vic Wright	TEN for Soulfest	21.00
Vic Wright	Propane gas cylinder	21.52
A Aioanei	Internal and external taps for parish hall	160.00
George Browns	Purchase of ride-on mower	3,999.00
ELATS	Take down and removal of fallen tree limb	350.00
CS Maintenance	CSM0534	200.00
Heart and Soulbury Gardens	Cemetary HSG-094-019	100.00
Heart and Soulbury Gardens	Village HSG-095-052	225.00
British Gas	Parish hall gas	19.63
Wendy Taylor	Postage - audit documents/VAT reclaim	11.20
Wendy Taylor	Reimbursement of monthly Sage Payroll software fee	12.00
Eon Energy Solutions	New feeder pillar on village green	2,314.80
Harlequin Press	Parish Mag and VEDay banner	262.80
Mrs Green	Parish hall cleaning (May)	50.00
Soulbury Mill Green	Support donation	600.00
Eon Next	Parish hall power (April)	34.32
Eon Next	Parish hall power (May)	40.44
Andrew Wood	Accountancy fee for internal audit	120.00
RoSPA	Play area - annual inspections	192.00
British Gas	Parish hall gas	19.63
Receipts		
Hall hirers	Parish Hall bookings	110.00
Allotment rents	Plot 13	8.33
Bucks Council	Hall hire for elections	275.00
UKPN	Wayleave	33.01
Soulbury Mill Green	Share of purchase of new mower	1,666.25
Soulbury Mill Green	SMG share of play area inspection fee	80.00
HMRC	VAT reclaim	2,860.44