



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr MW Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe;
Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 21st July 2025 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 15th July 2025

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 40/25** To receive apologies for absence and welcome
- 41/25** Public Participation *(to include reports from County Councillor or other external reports).*
(Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting).
- 42/25** To receive and approve for signature the minutes of the annual parish council meeting held on 16th June, 2025
- 43/25** To note any matters arising from the minutes not included on this agenda for report only.
- 44/25** To receive declarations of interest related to the business on the agenda.
- 45/25** Finance (as at 15th July 2025, subject to change)
Financial statement: Business account: £23,454.17
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - c. To discuss and agree gardening contracts for Soulbury village and cemetery around All Saints Church, Soulbury.
 - d. Barclays Bank online glitch report
- 46/25** Update from Clerk on parish matters
 - a. To discuss Parish Council Action Plan.
 - b. Update on work relating to 5 High Road.
 - c. Update on letters sent to residents re overgrown hedging and trees.
 - d. To update on Election process

- 47/25** To consider new planning applications (*if there are any*) and to receive an update on applications outstanding.
- 25/01795:** 2 The Courtyard, Liscombe Park, Soulbury, LU7 0GY - Lime Tree - reduce by one third (6-8m)
- 23/00054:** Walducks Farm, Soulbury Road, Stewkley, LU7 0HW - Application for approval of details subject to Conditions 11 (external lighting) 15 (landscaping) of planning approval.
- 48/25** To accept councillors reports on the following areas: (*if there is anything to report*)
- a. Fountain - update
 - b. Allotments - update
 - c. Millennium Green - update
- 49/25** To note correspondence received that requires discussion.
- 50/25** Councillors Open Forum (*forum for parish councillors*)
- 51/25** Date of next meeting:
Monday 15th September, 2025



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Payments and receipts as at 15th July 2025

Payments		£
CS Maintenance	CSM0535	200.00
Heart and Soulbury Gardens	Cemetary HSG-094-020	100.00
Heart and Soulbury Gardens	Village HSG-095-053	225.00
British Gas	Parish hall gas	15.57
Wendy Taylor	Reimbursement of monthly Sage Payroll software fee (Jun 25)	12.00
Harlequin Press	Parish Mag and VEDay banner	262.80
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Harlequin Press	Parish Mag July 25	156.00
Mrs Green	Parish hall cleaning (June)	50.00
Soulbury Mill Green	Support donation	600.00
Andrew Wood	Accountancy fee for internal audit	120.00
RoSPA	Play area - annual inspections	192.00
Receipts		
Hall hirers	Parish Hall bookings	120.00
Bucks Council	Devolution payment	1,894.14
Harlequin Press	Return of overpayment	262.80