



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 20th October 2025 at 7:30 pm

Those present:

Cllr Victor Wright	Chairman
Cllr John Bennett	Vice Chairman
Cllr Nigel Kemal	
Cllr Margaret Rowe	
Cllr Alan Stevens	
Cllr Jilly Jordan	Buckinghamshire Council
Wendy Taylor	Clerk

2 members of the public (MOP)

64/25	Apologies for absence	
	Apologies received from Cllr Cross.	
65/25	Public participation	
	a. Local farmer presented plans for improving signage and demarcation (but not moving) public footpath SOU/10/1 to prevent continual use of their personal areas. They were running out of patience with Bucks Council so appealed for help from SPC. Cllr Jordan asked for her to email all the detail and she would help. b. Developer of Green Farm still having issues with Bucks Planning Dept who now want soil samples for the BNG (Biodiversity Net Gain). c. Cllr Jordan presented her report which will be added to the website. d. PCSO Tina Hobson presented crime figures covering June-Oct 25. She highlighted that theft from motor vehicles and vans is on the rise and stressed that residents must be vigilant. An event for marking equipment was discussed and the parish council will further this.	Cllr Jordan Clerk
66/25	Minutes of the previous Parish Meeting	
	Minutes of the meeting held on 15th September 2025 were agreed as correct and signed by the Chairman.	
67/25	Matters arising	
	None	
68/25	To receive declarations of interest related to the business on the agenda	
	None	
69/25	Finance	
	a) Accounts paid Please see attached list. b) Monies received: Please see attached list. Balance at bank as at 20th October 2025 was £29,507.23. Bank statement for September 2025 was signed by Cllr Wright.	

	c. It was agreed by Council that the Clerk could purchase the 'Local Council Explained' book at £28 and the updated 'Arnold-Baker on Local Council Administration' at £176 plus P&P of £9. d. The Clerk announced that the External Auditor's Report and Certificate 2024/25 has been received which states there are no matters giving cause for concern, that relevant legislation and regulatory requirements have been met and there is nothing to draw to the Parish Council's attention. The Certificate can be found on the website.	Clerk
70/25	Update from Clerk on parish matters	
	a. Work on Childrens' Play Area, Mount Pleasant and clearing play area on the Millennium Green is complete. There are no new projects to add. b. 5 High Road - solicitor advised that only the content of his email could be divulged. The meeting was amicable. However the resident believed it was his land he was using but the Land Registry document says otherwise. Council has referred this to their solicitor and is awaiting a response. c. Second letter to property in Andrews Close sent. A text response was received by the Clerk saying he will not be cutting the trees back any time soon because he and his family need the fruit. However, since most of the fruit has fallen to the ground creating a slippery healthy and safety hazard for the elderly residents using the path Council felt the excuse a tad irrelevant. Cllr Kemal has since spoken to the resident and stressed the importance of getting this job done.	
71/25	Planning	
	25/2830: The Old Stables, Dean Farm Lane, Soulbury, LU7 0DE - single storey rear extension and relocation of chimney. Approved. Due to upgrade of planning system we are unable to view planning applications or comment on them at the moment. Cllr Jordan was emailed a resolution to this problem which she only received just before the meeting so offered to send details to the clerk.	Cllr Jordan
72/25	Environment	
	a. Fountain Awaiting Land Registry response. Ongoing. b. Allotments It was agreed to raise the annual plot rental to £24. Allotment manager has been informed. c. Millennium Green Arrangments are in hand for Bonfire Night. The bar is being run by the Cricket Club and any profit will be shared equally between them and the SMG. Cllr Kemal advised that the secretary/treasurer has resigned the role. The clerk emailed Cllr Jordan re pond improvement funding who advised there is no funding at this time. She also advised she is happy to support with advice and steer to external forms of funding that might be relevant. d. Childrens Play Area, Mount Pleasant Refurbishment and leveling of the football area is now complete and fenced off until the newly seeded grass has grown.	

73/25	Correspondence that requires discussion	
	The clerk read out several pieces of correspondence for information.	
74/25	Councillors Open Forum	
	Cllr Rowe raised the issue of the work CityFibre were carrying out in the village. It has been going on for a while in the whole area not just Soulbury. It is a Government led project so there is competition for broadband and sole companies cannot corner the market. Cllr Wright advised the MVAS equipment is arriving on 21/10/25. Cllr Stevens suggested that the Council organises defib training again. Although there was a low turn out for previous training at least it should be offered.	
75/25	Next meeting	
	The next Parish Council meeting will be held on Monday, 17th November, 2025 in Soulbury Parish Hall at 7:30 pm. Please note the dates for 2025: 15/12/25, 19/1/26, 16/2/26, 16/3/26	

Distribution: All Councillors/Parish Website/Parish News (a resume)

Payments and receipts as at 15th October 2025

Payments		£
Mrs Green	Parish hall cleaning Sept	50.00
CS Maintenance	Grass cutting CSM0538	200.00
CS Maintenance	Grass cutting CSM0539	200.00
SMG	Donation towards upkeep	600.00
Wendy Taylor	Reimbursement of monthly Sage Payroll software fee (Sept 25)	13.20
Harlequin Press	Parish Mag Oct 25	225.00
Npower	Streetlighting	317.82
Npower	Streetlighting	66.03
Open Spaces	Annual membership	45.00
Victor Wright	New defib battery	278.40
Heart and Soulbury Gardens	HSG-094-023	112.00
Heart and Soulbury Gardens	HSG-095-055	286.00
Heart and Soulbury Gardens	HSG-095-055	286.00
Eon Next	Parish Hall power	28.66
British Gas	Parish Hall gas	16.01
Receipts		
Hall hirers	Parish Hall bookings	160.00
Allotment plots	Rental	50.00
Heart and Soulbury Gardens	Amount paid in error	36.00
Heart and Soulbury Gardens	Refund of duplicate payment	286.00
Magazine	Advertising	240.00
Bucks Council	Precept - seocnd half	13,125.00