



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr M W Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe;
Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 17th November 2025 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 11th November 2025

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 76/25** To receive apologies for absence and welcome
- 77/25** Public Participation *(to include reports from County Councillor or other external reports).*
(Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting).
- 78/25** To receive and approve for signature the minutes of the annual parish council meeting held on 20th October, 2025
- 79/25** To note any matters arising from the minutes not included on this agenda for report only.
- 80/25** To receive declarations of interest related to the business on the agenda.
- 81/25** Finance (as at 11th November 2025, subject to change)
Financial statement: Business account: £13,675.21
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - c. To discuss budget and precept request for 2026/27
- 82/25** Update from Clerk on parish matters
 - a. To discuss Parish Council Action Plan.
 - b. Update on work relating to 5 High Road.
 - c. To discuss further letter to resident re overgrown trees.
- 83/25** To consider new planning applications *(if there are any)* and to receive an update on applications outstanding.

Due to upgrade of planning system we are unable to view planning applications or comment on them at the moment.

84/25 To accept councillors reports on the following areas: *(if there is anything to report)*

- a. Fountain - update
- b. Allotments
- c. Millennium Green - update
- d. Childrens Play Area, Mount Pleasant

85/25 To note correspondence received that requires discussion.

- a. Grand Union Canal Transfer

86/25 Councillors Open Forum *(forum for parish councillors)*

87/25 Date of next meeting:
Monday 15th December, 2025



Soulbury Parish Council Buckinghamshire

Payments and receipts as at 11th November 2025

Payments		£
Mrs Green	Parish hall cleaning Oct	50.00
BMKALC	Training	50.00
Anglian Water	Parish hall water	62.87
SMG	Donation towards upkeep	600.00
Wendy Taylor	Reimbursement of monthly Sage Payroll software fee (Oct 25)	13.20
Harlequin Press	Parish Mag Nov 25	349.45
Npower	Streetlighting	76.15
Clear Councils Insurance	Premium	850.65
Vcitor Wright	Sndries and Square terminal	183.56
Victor Wright	Defib pads	75.00
Victor Wright	Purchase of MVAS equipment	3,132.41
Chestnut-Morgan	Create picnic area on SMG	5,069.88
Chestnut-Morgan	Level playground football area and reseed	4,413.57
Eon Next	Parish Hall power	31.32
British Gas	Parish Hall gas	23.78
Chubb Fire and Security	Annual service	349.45
Eon Next	Parish hall power	36.71
Receipts		
Hall hirers	Parish Hall bookings	110.00
Allotment plots	Rental	256.00
Magazine	Advertising	45.00