



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 17th November 2025 at 7:30 pm

Those present: Cllr Victor Wright Chairman
Cllr John Bennett Vice Chairman
Cllr Nigel Kemal
Cllr Margaret Rowe
Cllr Alan Stevens

Wendy Taylor Clerk

1 member of the public (MOP)

76/25	Apologies for absence	
	Apologies received from Cllr Cross. These were accepted.	
77/25	Public participation	
	Nothing brought forward.	
78/25	Minutes of the previous Parish Meeting	
	Minutes of the meeting held on 20th October 2025 were agreed as correct and signed by the Chairman. Cllr Stevens noted that he had also contacted Cllr Jordan about funds for creating ponds. Cllr Jordan did apologise that she had not include Cllr Stevens in her email to the clerk.	
79/25	Matters arising	
	The Clerk will put defib training onto PC action plan. See point 82/25a below.	Clerk
80/25	To receive declarations of interest related to the business on the agenda	
	None	
81/25	Finance	
	a) Accounts paid Please see attached list. b) Monies received: Please see attached list. Balance at bank as at 20th October 2025 was £13,729.21. Bank statement for October 2025 was signed by Cllr Wright. The clerk noted that £4,224.90 was due to be refunded to the Council for the work on the SMG. She also noted that another £30 for hall hire and another £24 for plot rental had been received since the agenda had been generated. Cllr Wright raised his concerns about the cost of the annual service of fire extinguishers and fire blankets in the parish hall. He felt we should get quotes in to see where Chubb 'sits' with their costs against industry standard.	Clerk

	c) 2025/2026 Budget and Precept discussion: Clerk presented a budget to all present. After discussion it was agreed by all present to increase the precept to £38,250. Main reasons for this are: the defibs are coming to the end of their life and need replacing (£3,900 each), several of the MVAS (mobile vehicle activated signs at £3,400 each)) are beyond repair, work is needed on the parish hall and certain work around the parish needs to be done by professionals which cost money. A very modest increase of 5% was requested last year after years of no increase at all.	Clerk
82/25	Update from Clerk on parish matters	
	a. Parish Council Action Plan: The clerk will add the work involved in instigating training for defib use. Cllr Wright asked it to be allocated to him. b. 5 High Road - meeting to be arranged. c. Andrews Close - another letter to be sent.	Clerk/Cllr Wright Clerk Clerk
83/25	Planning	
	25/3087: Willow Barn, Partridge Hill, Great Brickhill, Bucks MK17 9BH - creation of new 4.5m wide access into existing paddock with crossover across grass verge. No objection. 25/5292: Alders Farm Trout Fishery, Ivy Lane, Great Brickhill, Bucks, MK17 9AH - agricultural storage building. No objection. Cllr Stevens asked that last month's decision on the work at the Old Stables in Dean Farm Lane be changed from 'Approved' to 'No objection' as a parish council cannot approve an application for planning. The clerk established that with the new planning system we have to reregister on the new system to gain access to it. She will send the link to everyone in the hope we can get back to business as usual for planning application discussions.	Clerk
84/25	Environment	
	a. Fountain Awaiting Land Registry response. The clerk wrote to the solicitor to chase what action they have taken. Nothing it appears but they did say they would follow up for us and, again, nothing has been forthcoming. b. Allotments Allotment manager advised all ploholders of the increase and there has been no adverse comments. Problems with the entrance as large vehicles are still using it to the detriment of the ground. Ploholders have been asked to curtail the use of the drive to the allotments, which is being ignored so locking the gate is being considered. Clerk asked to compose a letter for Allotment Manager to distribute. c. Millennium Green Firework night was a success but due to a sellout the committee was subject to problems never encountered before. A debrief has been held. d. Childrens Play Area, Mount Pleasant Grass is growing well. The moles seem to like it as it appears their molehills will have now to be sorted. One of the fences around the area needs some work to stabilize it. Cllr Morgan offered to fix it.	Cllr Morgan

85/25	Correspondence that requires discussion	
	The clerk read out an email from Affinity Water relating to the Grand Union Canal Transfer moving water from the Midlands to the South East. There will be Phase 2 Consultation in February 2026 and as we are a key parish in the scheme they want to ensure awareness. The Clerk advised that she had contacted Cityfibre regarding the way the corner of High Road and Stewkley Road had been left. She highlighted the need for grass seed and new daffodil bulbs as clearly they have all be dug up. Cityfibre are happy sort this for us but wondered if they could supply what is needed for the parish to replant the bulbs. It was decided that the parish would do it so we ensured it was done properly. Clerk will contat Cityfibre to arrange.	Clerk
86/25	Councillors Open Forum	
	Nothing brought forward.	
87/25	Next meeting	
	The next Parish Council meeting will be held on Monday, 15th December, 2025 in Soulbury Parish Hall at 7:30 pm. Cllr Morgan offered his apologies that he will be unable to attend. This was accepted. Please note the dates for 2025: 19/1/26, 16/2/26, 16/3/26	

Distribution: All Councillors/Parish Website/Parish News (a resume)

Payments and receipts as at 11th November 2025

Payments		£
Mrs Green	Parish hall cleaning Oct	50.00
BMKALC	Training	50.00
Anglian Water	Parish hall water	62.87
SMG	Donation towards upkeep	600.00
Wendy Taylor	Reimbursement of monthly Sage Payroll software fee (Oct 25)	13.20
Harlequin Press	Parish Mag Nov 25	349.45
Npower	Streetlighting	76.15
Clear Councils Insurance	Premium	850.65
Vcitor Wright	Sndries and Square terminal	183.56
Victor Wright	Defib pads	75.00
Victor Wright	Purchase of MVAS equipment	3,132.41
Chestnut-Morgan	Create picnic area on SMG	5,069.88
Chestnut-Morgan	Level playground football area and reseed	4,413.57
Eon Next	Parish Hall power	31.32
British Gas	Parish Hall gas	23.78
Chubb Fire and Security	Annual service	349.45
Eon Next	Parish hall power	36.71
Receipts		
Hall hirers	Parish Hall bookings	110.00
Allotment plots	Rental	256.00
Magazine	Advertising	45.00