



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr MW Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe;
Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 15th December 2025 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 8th December 2025

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 88/25** To receive apologies for absence and welcome
- 89/25** Public Participation *(to include reports from County Councillor or other external reports).*
(Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting).
- 90/25** To receive and approve for signature the minutes of the annual parish council meeting held on 17th November, 2025
- 91/25** To note any matters arising from the minutes not included on this agenda for report only.
- 92/25** To receive declarations of interest related to the business on the agenda.
- 93/25** Finance (as at 8th December 2025, subject to change)
Financial statement: Business account: £11,446.53
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
- 94/25** Update from Clerk on parish matters
 - a. To discuss Parish Council Action Plan.
 - b. Update on work relating to village green boundary.
- 95/25** To consider new planning applications *(if there are any)* and to receive an update on applications outstanding.
25/4763: 2 The Courtyard, Rock Lane Farm, Liscombe Park, LU7 0GY - crown reduction of 4m and clean out 70% of epicormic growth to 1 Lime tree and re-pollard to top of crown to below decaying stem of 1 Walnut tree.

- 96/25** To accept councillors reports on the following areas: *(if there is anything to report)*
- a. Fountain - update
 - b. Allotments
 - c. Millennium Green - update
- 97/25** To note correspondence received that requires discussion.
- a. Tree planting call from Bucks Council
- 98/25** Councillors Open Forum *(forum for parish councillors)*
- 99/25** Date of next meeting:
Monday 19th January, 2026



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Payments and receipts as at 8th December 2025

Payments		£
Mrs Green	Parish hall cleaning Nov	50.00
BMKALC	Training	50.00
SMG	Donation towards upkeep	600.00
Wendy Taylor	Reimbursement of monthly Sage Payroll software fee (Dec 25)	13.20
Harlequin Press	Parish Mag Nov 25	385.00
Npower	Streetlighting	91.85
Nigel Kemal	2 x light strings for paths	84.78
Nigel Kemal	LED star for Xmas tree	10.00
Royal British Legion	Remembrance service wreath	20.00
Eon Next	Parish Hall power	31.32
PKF Littlejohn	External audit	252.00
Harlequin Press	Parish Mag December 25/January26	287.00
Wendy Taylor	Reimbursement of Microsoft 365 for Mac licence fee for yr	84.99
Eon Next	Parish Hall power	34.36
Receipts		
Hall hirers	Parish Hall bookings	60.00
Allotment plots	Rental	156.00
Magazine	Advertising	53.00