



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr M W Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe;
Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 19th January, 2026 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 13th January 2026

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 100/25** To receive apologies for absence and welcome
- 101/25** Public Participation (*to include reports from County Councillor or other external reports*).
(*Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting*).
- 102/25** To receive and approve for signature the minutes of the annual parish council meeting held on 15th December, 2025
- 103/25** To note any matters arising from the minutes not included on this agenda for report only.
- 104/25** To receive declarations of interest related to the business on the agenda.
- 105/25** Finance (as at 13th January 2026, subject to change)
Financial statement: Business account: £14,172.778
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - c. To discuss the 2025/26 budget
 - d. Update on precept request
 - e. Changes to Devolution contract
 - f. Mowing and village/church gardening
- 106/25** Update from Clerk on parish matters
 - a. To discuss Parish Council Action Plan.
 - b. Update on work relating to village green boundary.
- 107/25** To consider new planning applications (*if there are any*) and to receive an update on applications outstanding.

25/5384: Battams Farm, 37 The Green, Soulbury LU8 0DD - demolition of existing outbuildings and erection of a dwelling.

25/5165: Cherry Tree Barn, Bragenham Lane, Soulbury, LU7 0EE - Installation of picture window to ground floor north west elevation. Consideration roof skylight to south east single storey pitched roof.

I 08/25 To accept councillors reports on the following areas: *(if there is anything to report)*

- a. Fountain - update
- b. Allotments
- c. Millennium Green - update

I 09/25 To note correspondence received that requires discussion.
None received.

I 10/25 Councillors Open Forum *(forum for parish councillors)*

I 11/25 Date of next meeting:
Monday 16th February, 2026



Soulbury Parish Council Buckinghamshire

Payments and receipts as at 13th January 2026

Payments			£
3/1/26	SMG	Donation towards upkeep	600.00
3/1/26	Mrs Green	Parish Hall cleaning	50.00
3/1/26	Wendy Taylor	Reimbursement of monthly Sage Payroll software fee (Dec 25)	13.20
3/1/26	Victor Wright	Expenses - renewing contract with Community Payback	8.70
3/1/26	Victor Wright	Cable ties	10.48
11/1/26	Bucks Council	Clearing dog waste bins	576.00
11/1/26	Eon Next	Parish Hall power	34.38
11/1/26	Anglian Water	Parish Hall water	62.87
13/1/26	British Gas	Parish Hall gas	67.48
	Receipts		
Dec 25	Hall hirers	Parish Hall bookings	50.00
31/12/25	Magazine	Advertising	200.00
12/12/25	Soulbury Mill Green	Reimbursement of costs for play area refurb	4,224.90