



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr M W Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe;
Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 16th February, 2026 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 10th February 2026

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- I 12/25** To receive apologies for absence and welcome
- I 13/25** Public Participation *(to include reports from County Councillor or other external reports).*
(Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting).
- I 14/25** To receive and approve for signature the minutes of the parish council meeting held on 19th January, 2025
- I 15/25** To note any matters arising from the minutes not included on this agenda for report only.
- I 16/25** To receive declarations of interest related to the business on the agenda.
- I 17/25** Finance (as at 10th February 2026, subject to change)
Financial statement: Business account: £12,709.87
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - c. To discuss the 2026/27 budget
 - d. Devolution contract
- I 18/25** Update from Clerk on parish matters
 - a. To discuss Parish Council Action Plan.
 - b. Update on work relating to village green boundary.
 - c. Discuss servicing of fire extinguishers quotes and agree action going forward.
- I 19/25** To consider new planning applications *(if there are any)* and to receive an update on applications outstanding.

26/0701: Hollybar Yard, Hollingdon Road, Soulbury, LU7 0DN - change of use from storage shed/workshop into residential dwelling.

25/5943: The Old Cottage, Hollingdon Road, Soulbury, LU7 0DN - Listed building consent application for internal alterations.

- I20/25** To accept councillors reports on the following areas: *(if there is anything to report)*
- a. Fountain - update
 - b. Allotments
 - c. Millennium Green - update
- I21/25** To note correspondence received that requires discussion.
Hollingdon Road and traffic diversion impact.
- I22/25** Councillors Open Forum *(forum for parish councillors)*
- I23/25** Date of next meeting:
Monday 9th March, 2026 (please note change of date from 16th March)



Soulbury Parish Council Buckinghamshire

Payments and receipts as at 10th February 2026

Payments			£
5/1/26	Victor Wright	Expenses: Probation Service meeting	8.70
5/1/26	Victor Wright	Cable ties	10.48
5/1/26	Wendy Taylor (Clerk)	Sage monthly software licence fee reimbursement	13.20
5/1/26	Mrs S N Green	Parish Hall cleaning (Dec 25)	50.00
5/1/26	Soulbury Millennium Green	Donation towards upkeep	600.00
13/1/26	British Gas	Parish Hall gas	67.48
22/1/26	Npower	Streetlighting	110.13
30/1/26	Wendy Taylor (Clerk)	Sage monthly software licence fee reimbursement	13.20
30/1/06	BMKALC	Local Councils Explained book	27.00
30/1/26	Mrs S N Green	Parish Hall cleaning (Jan 26)	50.00
30/1/26	Geosphere (Parish Online)	Mapping software licence for year	67.20
2/2/26	Anglian Water Business	Parish Hall water	62.87
2/2/26	Heart and Soulbury Gardens	Cemetary maintenance	180.00
2/2/26	Heart and Soulbury Gardens	Parish maintenance	250.00
Receipts			
Jan 26	Hall hirers	Parish Hall bookings	70.00
29/1/26	Magazine	Advertising	40.00