



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 16th February 2026 at 7:30 pm

Those present: Cllr John Bennett Vice Chairman
Cllr Nigel Kemal
Cllr David Morgan
Cllr Margaret Rowe
Cllr Alan Stevens
Wendy Taylor Clerk

112/26	Apologies for absence	
	Apologies received from Cllrs Cross and Wright. These were accepted. Cllr Bennett chaired the meeting.	
113/26	Public participation	
	Nothing brought forward Cllr Jilly Jordan was not present but did send her report for inclusion on the website.	Clerk
114/26	Minutes of the previous Parish Meeting	
	Minutes of the meeting held on 19th January 2026 were agreed as correct and signed by the Vice Chairman.	
115/26	Matters arising	
	None brought forward.	
116/26	To receive declarations of interest related to the business on the agenda	
	None	
117/26	Finance	
	a) Accounts paid Please see attached list. Payment of £72.76 to Eon set up on the bank for Jan and Feb - January's payment was not paid by the bank together with the payment for clearing the dog bins. Clerk called Bucks Council to advise the bank had not paid their invoice of £576 only to be informed that Bucks Council had sent incorrect invoices and to wait for revised invoices. b) Monies received: Please see attached list. A further £185 has been paid for hall hire. Balance at bank as at 16th February 2026 was £12,851.52. Bank statement for January 2026 was signed by Cllr Bennett. c) Budget 2026/27: Those present were asked to provide ideas for projects within the parish. It was suggested that the parish hall should be spruced up a bit.	

	d) Devolved Services Agreement: In light of the new area of works on Poppy Lane discussed last meeting, the clerk visited the site with the map and it appears that it is only the green strips on the map that require our attention so it was again confirmed that the price offered by CS Maintenance was acceptable as was the increased meterage within the Devolution agreement. Clerk to confirm agreement to new pricing with CS Maintenance.	Clerk
118/26	Update from Clerk on parish matters	
	a. Parish Council Action Plan: It was agreed to take off the large Millennium Green project as this is covered by the SMG management committee not the parish council. Nothing to add to the defib training item as Cllr Wright was not present. b. Village green boundary - second email sent but no response to date. Clerk asked to obtain advice on using Bucks Council legal team. Still to do. c. Cllr Wright obtained a quote for servicing the fire equipment in the parish hall. At present Chubb do this work and it was thought the bills were quite high. However in looking at the quote against the bills - should the same work be necessary there is not a lot of difference between either company so it now down to the decision to stay with Chubb, a large national company, or give local businesses the opportunity to do the work. Cllr Morgan has worked with Combat Fire and reported no issues having done so. It was agreed to defer final decision until next meeting. October 2026 is when the next servicing is due.	Clerk Clerk
119/26	Planning	
	26/1138: 32 High Road, Soulbury, LU7 0EG - reducing tree canopy 26/0701: Hollybar Yard, Hollingdon Road, Soulbury LU7 0DN - change of use from storage shed/workshop into residential dwelling. Environmental team could not fully comment on this application as it needed more information from the applicant so suggested the application be held in abeyance until such information was forthcoming. Clarification needed regarding parking. Local residents had no objections - at this stage. 26/0237: Meadowside, 67 High Road, Soulbury, LU7 0BT - single storey front and rear extensions and internal alterations. No objection. 25/5943: The Old Cottage, Hollingdon Road, Soulbury, LU7 0DN - listed building consent application for internal alterations. Local residents had no objections. Green Farm, Soulbury: the clerk compiled the letter to be sent to Bucks Planning which was read out by Cllr Stevens. It was a first draft so Cllr Bennett asked for it to be sent him to revise a little.	Clerk
120/26	Environment	
	a. Fountain Awaiting Land Registry response. No change. b. Allotments Nothing brought forward. c. Millennium Green Progressing with funding applications. 64 100 club members this year. Richard Caplan's contract to be continued at same costs. d. Childrens Play Area, Mount Pleasant Ground far to wet to fix the fence so will be carried out at a more suitable time.	Cllr Morgan

121/26	Correspondence that requires discussion	
	Grand Union Canal Transfer - Phase Two Public Consultation: 11 Feb to 2 Apr 2026 details to be put into the parish mag.	Clerk
122/26	Councillors Open Forum	
	None.	
123/26	Next meeting	
	The next Parish Council meeting will be held on Monday, 9th March, 2026 in Soulbury Parish Hall at 7:30 pm. Please note the dates for 2026: 20/4/26, 18/5/26 annual meeting, 15/6/26, 20/7/26, 21/9/26, 19/10/26, 16/11/26, 21/12/26	

Distribution: All Councillors/Parish Website/Parish News (a resume)

Payments and receipts as at 10th February 2026

Payments			£
5/1/26	Victor Wright	Expenses: Probation Service meeting	8.70
5/1/26	Victor Wright	Cable ties	10.48
5/1/26	Wendy Taylor (Clerk)	Sage monthly software licence fee reimbursement	13.20
5/1/26	Mrs S N Green	Parish Hall cleaning (Dec 25)	50.00
5/1/26	Soulbury Millennium Green	Donation towards upkeep	600.00
13/1/26	British Gas	Parish Hall gas	67.48
22/1/26	Npower	Streetlighting	110.13
30/1/26	Wendy Taylor (Clerk)	Sage monthly software licence fee reimbursement	13.20
30/1/06	BMKALC	Local Councils Explained book	27.00
30/1/26	Mrs S N Green	Parish Hall cleaning (Jan 26)	50.00
30/1/26	Geosphere (Parish Online)	Mapping software licence for year	67.20
2/2/26	Anglian Water Business	Parish Hall water	62.87
2/2/26	Heart and Soulbury Gardens	Cemetery maintenance	180.00
2/2/26	Heart and Soulbury Gardens	Parish maintenance	250.00
Receipts			
Jan 26	Hall hirers	Parish Hall bookings	70.00
29/1/26	Magazine	Advertising	40.00