



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr MW Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe;
Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 15th June 2026 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 9th June 2026

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 28/26** To receive apologies for absence and welcome.
 - 29/26** Public Participation (*to include reports from County Councillor or other external reports*).
(Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting).
 - 30/26** To receive and approve for signature the minutes of the Annual Parish Meeting held on 18th May 2026
 - 31/26** To note any matters arising from the minutes not included on this agenda for report only.
 - 32/26** To receive declarations of interest related to the business on the agenda.
 - 33/26** Finance (as at 9th June 2026 subject to change)
Financial statement: Business account: £22,530.58
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - 34/26** Update from Clerk on parish matters
 - a. To discuss Parish Council Action Plan.
 - b. Update on village green boundary
 - c. Update on current situation regarding the LED lamp beside bus stop in Stewkley Road.
 - 35/26** To consider new planning applications (*if there are any*) and to receive an update on applications outstanding.
- 26/03949:** The Laundry, Liscombe House, Soulbury, LU7 0JN - Change of use

of room known as Office 3 from ancillary residential use as a home office to main dwellinghouse (Use Class C3) to a mixed ancillary residential use to main dwellinghouse (Use Class C3) and a pilates studio (Use Class E).

36/26 To accept councillors reports on the following areas: *(if there is anything to report)*

- a. Fountain - update
- b. Allotments - update
- c. Millennium Green

37/26 To note correspondence received that requires discussion.

38/26 Councillors Open Forum *(forum for parish councillors)*

- a. To discuss and agree conditions when dogs will not be allowed in the Parish Hall.

39/26 Date of next meeting:
Monday 20th July, 2026



Soulbury Parish Council Buckinghamshire

Payments and receipts as at 9th June 2025

Payments		£
Mrs S N Green	Parish Hall Cleaning - Apr 26	50.00
British Gas	Gas for Parish Hall	31.59
Npower	Streetlighting	65.60
Heart and Soulbury Gardens	HSG-094-026	112.50
Heart and Soulbury Gardens	HSG-095-058	187.50
RoSPA PlaySafety	RoSPA annual inspections	199.20
C S Maintenance	CSM0543	220.00
Harlequin Press	May 26 Mag printing	224.00
Chestnut-Morgan	High tensile restraining of fence, children's play area	474.91
Wendy Taylor (Clerk)	Reimbursement for Sage Payroll monthly licence fee	13.20
Wendy Taylor (Clerk)	Reimbursement for authenticated SMTP access	150.95
C S Maintenance	CSM0544	220.00
Harlequin Press	June 26 mag printing	222.00
Wendy Taylor (Clerk)	Reimbursement for Starter SSL	261.14
Wendy Taylor (Clerk)	Reimbursement for WePanel back up	692.58
Receipts		
Hall hire	Parish Hall bookings	40.00
Bucks Council	Devolution payment	1,940.18
Wendy Taylor	WTP share of Namesco hosting package	173.15