



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 15th June 2026 at 7:30 pm

Those present:

Cllr Victor Wright
Cllr John Bennett
Cllr Nigel Kemal
Cllr Margaret Rowe
Cllr Alan Stevens

Chairman
Vice Chairman

Wendy Taylor

Clerk

1 member of the public was present (MOP)

28/26	Apologies for absence	
	Apologies received from Cllrs Cross and Jordan and noted.	
29/26	Publication participation	
	Cllr Jordan was unable to attend, Clerk read out her AGM report which will be added to the website. MOP raised issue re yoga group parking which needs to be addressed. They are parking on white line and across the entrance to the road beside the hall. It is a safety hazard. This will be raised with the person in charge of hall bookings.	Clerk Cllr Wright
30/26	Minutes of the previous Parish Meeting	
	Minutes of the meeting held on 18th May 2026 were agreed as correct and signed by the Chairman.	
31/26	Matters arising	
	None	
32/26	Declarations of Interest	
	None	
33/26	Finance	
	a) Accounts paid Please see attached list b) Monies received Please see attached list Balance at bank as at 15 June 2026 was £26,046.61. Bank statement for May 2026 signed by Cllr Wright. A further £40 received for the hire of the hall, VAT refund of £3,739.87 received, further expenditure of £90 for training and £325.71 to British Gas £72.23 to Eon, reimbursements to Cllr Wright of £43.60 and £14.00 and to Susan Green of £51.45 since the agenda was created. Invoice from internal auditor of £120.00 has been paid. All recharges for web hosting are paid.	

34/26	Update from Clerk on parish matters	
	a. Parish Council Action Plan: LED lantern work to be added b. Village green boundary: This has now being passed to Bucks Legal. Clerk is handling requests for information as they come in. Council is now waiting for their response. c. LED lantern in Stewkley Road - Avidety replaced the electricity pole on behalf of UKPN but broke the LED lantern bracket. They contacted the Clerk asking who owned the streetlight and she responded suggesting UKPN did. However, nothing has been heard since so the clerk was asked to chase. Post meeting note: a fuse box is to be fitted to the pole and livened up by Avidety so UKPN can attach the lantern. Fuse box to be fitted Monday 22 June. Avidety will try to ascertain date for fitting the lantern. Clerk stressed the importance as it presents a health and safety hazard without the lantern.	Clerk Clerk Clerk
35/26	Planning	
	26/03949: The Laundry, Liscombe House, Soulbury, LU7 0JN - Change of use of room known as Office 3 from ancillary residential use as a home office to main dwelling house (Use Class C3) to a mixed ancillary residential use to main dwelling house (Use Class C3) and a pilates studio (Use Class E). No objection. No objection. Green Farm: planning permission has been granted at last with few conditions. However, despite all the issues around the Bio Diversity Net Gain and the amount of money Planning were demanding for this, it will now be just one of these few conditions.	Clerk
36/26	Environment	
	a. Fountain No further information from Land Registry. b. Allotments Cllr Kemal will talk to Jim Dawson to ascertain the routing of the water system and draw a plan of the piping so the 'health' of the system can be maintained. c. Millennium Green Bank balance as at 15 June 2026 was £10,335.36. For future Cllr Kemal will present a list of receipts and expenditure. Soulfest is 20 June 2026. First Aid training for 5 people to meet the conditions of insurance took place today. SMG advised by a funder, we should have 3 trustees. This needs looking into as this is first time SMG has been presented with the issue. Cllr Stevens is going to look into this. Dog poo is becoming an issue again. A campaign highlighting the issue will be put in place to include, but not limited to, dogs being on leads all the time. If this does not improve the situation dogs will be banned completely from the area. The smell is abhorrent and is an unbelievable health hazard particularly for children.	Cllr Kemal Cllr Stevens
37/26	Correspondence that requires discussion	
	Clerk advised that the AGM of the Open Spaces Society (of which the Parish Council is a member) is on 2 July, 2026 at 11am should anyone be interested in attending.	

	Clerk learned that every building a parish council controls needs a fire risk assessment and the law places the duty of this on the Responsible Person, ie the clerk. The clerk will therefore arrange to get this done in time for the next parish council meeting.	Clerk
38/26	Councillors Open Forum	
	a. Dogs in parish hall. General consensus was that if food is being served at an event in the parish hall dogs would not be allowed in. Otherwise, there is no reason to exclude dogs in the hall. They must be under control and on a lead. It was noted that this does not apply to assistance dogs. Council did not understand why this topic was raised as there has never been a need to discuss it. A notice will be put up in the hall. b. It was agreed to get the outside walls of the hall jet washed after Soulfest 2026 as the event is taking all resources at the moment. c. Drain in area of junction of Dean Farm Lane and village green require clearing out. Cllr Wright to add it to FixMyStreet.	Cllr Wright Cllr Wright
39/26	Next meeting	
	The next Parish Council meeting will be held on Monday, 20 July, 2026 in Soulbury Parish Hall at 7:30 pm. Please note the dates for 2026: 21/9/26, 19/10/26, 16/11/26, 21/12/26	

Distribution: All Councillors/Parish Website/Parish News (a resume)

Payments and receipts as at 8th May 2026

Payments		£
Mrs S N Green	Parish Hall Cleaning - Apr 26	50.00
British Gas	Gas for Parish Hall	31.59
Npower	Streetlighting	65.60
Heart and Soulbury Gardens	HSG-094-026	112.50
Heart and Soulbury Gardens	HSG-095-058	187.50
RoSPA PlaySafety	RoSPA annual inspections	199.20
C S Maintenance	CSM0543	220.00
Harlequin Press	May 26 Mag printing	224.00
Chestnut-Morgan	High tensile restraining of fence, children's play area	474.91
Wendy Taylor (Clerk)	Reimbursement for Sage Payroll monthly licence fee	13.20
Wendy Taylor (Clerk)	Reimbursement for authenticated SMTP access	150.95
C S Maintenance	CSM0544	220.00
Harlequin Press	June 26 mag printing	222.00
Wendy Taylor (Clerk)	Reimbursement for Starter SSL	261.14
Wendy Taylor (Clerk)	Reimbursement for WePanel back up	692.58
Receipts		
Hall hire	Parish Hall bookings	40.00
Bucks Council	Devolution payment	1,940.18
Wendy Taylor	WTP share of Namesco hosting package	173.15