



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr MW Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe;
Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 20th July 2026 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 14th July 2026

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 40/26** To receive apologies for absence and welcome.
- 41/26** Public Participation *(to include reports from County Councillor or other external reports).*
(Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting).
- 42/26** To receive and approve for signature the minutes of the Parish Council Meeting held on 15th June 2026
- 43/26** To note any matters arising from the minutes not included on this agenda for report only.
- 44/26** To receive declarations of interest related to the business on the agenda.
- 45/26** Finance (as at 14th July 2026 subject to change)
Financial statement: Business account: £23,776.14
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - c. To note new business plan for Eon Next (power for parish hall)
 - d. To discuss the budget
- 46/26** Update from Clerk on parish matters
 - a. To discuss Parish Council Action Plan.
 - b. Update on village green boundary
 - c. Update on current situation regarding the LED lamp beside bus stop in Stewkley Road.

- 47/26** To consider new planning applications (*if there are any*) and to receive an update on applications outstanding.
- 26/04198:** Manor Cottage, 59 High Road, Soulbury, LU7 0BT - Installation of an electric sliding gate and associated brick piers.
- 26/04539:** Ruislip Farm House, Great Brickhill Road, Soulbury, LU7 0DR - Listed building application for repair and restoration of the Grade II listed farmhouse including reinstatement of lath-and-plaster ceilings, roof repairs and insulation, loft boarding, pebble dash removal, brickwork repairs and repointing, repair of historic windows, replacement of later windows and doors with traditional timber joinery, and associated works using breathable traditional materials (part retrospective).
- 26/04716:** The Old Cottage, Hollingdon Road, Soulbury, LU7 0DN - listed building application for internal alterations to allow for the installation of shower room.
- 48/26** To accept councillors reports on the following areas: (*if there is anything to report*)
- a. Fountain - update
 - b. Allotments - update
 - c. Millennium Green
- 49/26** To note correspondence received that requires discussion.
To discuss email received offering electrical services to the council.
- 50/26** Councillors Open Forum (*forum for parish councillors*)
- 51/26** Date of next meeting:
Monday 21st Sept, 2026



Soulbury Parish Council Buckinghamshire

Payments and receipts as at 14th July 2026

Payments		£
British Gas	Gas for Parish Hall	25.71
Victor Wright	SumUp battery	14.00
Victor Wright	SumUp card reader	43.60
Mrs S N Green	Hand towels for parish hall	51.45
Eon Next	Power for Parish Hall	72.23
BMKALC	Training	90.00
Andrew Wood	Internal audit of accounts	120.00
Npower	Streetlighting	57.22
Victor Wright	Medical scissors	11.90
Wendy Taylor	Sage Payroll software monthly licence	13.20
Victor Wright	Accident report book x 2	19.18
Victor Wright	Refreshments for first aid course attendees	22.30
Harlequin Press	Jul/Aug parish mag printing	165.00
Victor Wright	Square terminal	173.98
C S Maintenance	Grounds maintenance inv CSM0545/46	440.00
Mrs S N Green	Parish Hall Cleaning - Jun 26	50.00
Eon Next	Power for Parish Hall	30.56
Npower	Streetlighting	65.60
CloudyIT	Clerks AI workshop	48.00
Heart and Soulbury Gardens	HSG-094-026	112.50
Heart and Soulbury Gardens	HSG-094-027	112.50
Heart and Soulbury Gardens	HSG-095-059	187.50
Heart and Soulbury Gardens	HSG-095-060	275.00
C S Maintenance	CSM0545/46	440.00
Wave - Anglian Water	Water for Parish Hall	45.45
British Gas	Gas for Parish Hall	18.77
Npower	Streetlighting	50.01

Receipts		
Hall hire	Parish Hall bookings	110.00
WTP/SMG/UKH	Share of Namesco hosting charge	519.45
SMG	Share of RoSPA inspection charge	83.00
HMRC	VAT refund	3739.87