



Soulbury Parish Council Buckinghamshire

Minutes of the Parish Council Meeting 20th July 2026 at 7:30 pm

Those present: Cllr Victor Wright Chairman
Cllr John Bennett Vice Chairman
Cllr Nigel Kemal
Cllr David Morgan
Cllr Margaret Rowe
Cllr Alan Stevens
Cllr Jilly Jordan Bucks Council

Wendy Taylor Clerk
3 member of the public was present (MOP)

40/26	Apologies for absence	
	Apologies received from Cllrs Cross and noted.	
41/26	Publication participation	
	Cllr Jordan's report will be added to the website. Cllr Jordan also reported on some of the content from the Bucks Local Plan. Soulbury is destined to have 25 houses built on Green Farm but the owners are trying to establish if this includes the planning permission already given for 4 residences or not. Cllr Jordan also highlighted the huge amount of houses planned for the Beachampton/Newton Leys area around Newton Longville which amounts to 12,000 houses. Jim Dawson, who manages the water bills on behalf of the Council, reported on the amount of water used on the allotments and discussion occurred in terms of water charges to the allotment holders. Item 46/26b below refers. A question was asked of Cllr Jordan about the replacement of the tree saplings that were damaged and destroyed last year. It was discussed at the time but nothing has been forthcoming to resolve the appearance of the area. Cllr Jordan said she will look into this and reply when she has more info.	Clerk Cllr Jordan
42/26	Minutes of the previous Parish Meeting	
	Minutes of the meeting held on 15th June 2026 were agreed as correct and signed by the Chairman.	
43/26	Matters arising	
	Cllr Wright will deal with the Yoga Group parking/cleaning of the exterior of parish Hal and alerting FixMyStreet to the drainage problem at the junction before the next meeting.	Cllr Wright
44/26	Declarations of Interest	
	None	
45/26	Finance	
	a) Accounts paid Please see attached list	

	b) Monies received Please see attached list Balance at bank as at 20 July 2026 was £23,787.37. Bank statement for June 2026 signed by Cllr Wright. A further £30 received for the hire of the hall since the agenda was created. The Eon Next contract for the parish hall ended on 5 July 2026. Clerk arranged a new one which, as expected, shows an increase in usage rates. Standing charge remains the same at 56p/day. Night rate changes from 16.9p to 36p and day rate changes from 25.4p to 52.6p. In annual terms for our usage the cost will rise approx. £150 pa. The current contract is a 2 year Fixed Business.	
46/26	Update from Clerk on parish matters	
	a. Parish Council Action Plan: added. b. Village green boundary: This has now being passed to Bucks Legal. Clerk is handling requests for information as they come in. Council is now waiting for their response. No further information has come forward. c. LED lantern in Stewkley Road - Clerk followed this up as the light has not appeared. Avidety advised that UKPN had to order a new column to replace the damaged one which they are still awaiting. However, the work is now planned for Thursday 23 July, 2026.	Clerk Clerk Clerk
47/26	Planning	
	26/04198: Manor Cottage, 59 High Road, Soulbury, LU7 0BT - Installation of an electric sliding gate and associated brick piers. No objection. 26/04539: Ruislip Farm House, Great Brickhill Road, Soulbury, LU7 0DR - Listed building application for repair and restoration of the Grade II listed farmhouse including reinstatement of lath-and-plaster ceilings, roof repairs and insulation, loft boarding, pebble dash removal, brickwork repairs and repointing, repair of historic windows, replacement of later windows and doors with traditional timber joinery, and associated works using breathable traditional materials (part retrospective). No objection. 26/04716: The Old Cottage, Hollingdon Road, Soulbury, LU7 0DN - listed building application for internal alterations to allow for the installation of shower room. No objection 26/05502: The Boot, 51 High Road, Soulbury, LU7 0BT - T1 Sycamore, remove to ground level. No objection 26/05511: 27 The Green, Soulbury, LU7 0DD - Porch installation. No objection. Hollybar Yard, Hollingdon: Cllr Morgan thanked the Council for raising awareness of the use of this site and as a result it has been cleared. It now appears the landowner is looking to use the site for 12 dwellings.	Clerk
48/26	Environment	
	a. Fountain No further information from Land Registry. b. Allotments Water charges: discussion whether there should be a set increase to cover the cost or whether to look at the cost at the end of the year and divide by the number of plot holders. It was suggested that a letter be sent to all plot holders regarding this. The terms and conditions of plot rental will be revised to reflect the change. The routing of the water system still needs to be drawn on a map as per last parish council's meeting minutes.	Clerk/site Manager Cllr Kemal

	c. Millennium Green AGM was held on 9/7/26. Scott Issacs is now Chair, Erica McDonald is Secretary, Nigel Kemal is treasurer. Soulfest made £4,263.94 Bank balance: £32,460.98. Wine tasting event parish hall to be held on 3 October. Fireworks again in November. £20K from received from the National Lottery to improve facilities on SMG to be publicised.	
49/26	Correspondence that requires discussion	
	Clerk learned that every building a parish council controls needs a fire risk assessment and the law places the duty of this on the Responsible Person, ie the clerk. The clerk will therefore arrange to get this done in time for the next parish council meeting. Still to do. Email received from our MP Callum Anderson. Apart from news info he invited Parish Councillors to a catch up session on Teams on Wednesday 5 August from 17:30-18:30. If any councillor wants to attend they are to let him know and the Teams link will be forwarded nearer the time. The National Association of Councils (NALC) has arrange an online course in October to discover practical steps to encourage a range of people in our communities to engage with the Parish Council to shape a more diverse, youthful and vibrant council. It is also to learn how to inspire, support and mentor the councillors of tomorrow. It was agreed the Clerk should attend and report back. Cost of the course is £35 + VAT.	Clerk All Clerk
50/26	Councillors Open Forum	
	Watering the tree on the village green to commence again in light of current weather conditions. Harvest Supper pro temps is scheduled for 28/9/26 but subject to confirmation as one or two more items need to be put in place.	Cllr Rowe
51/26	Next meeting	
	The next Parish Council meeting will be held on Monday, 21 September, 2026 in Soulbury Parish Hall at 7:30 pm. Please note the dates for 2026: 19/10/26, 16/11/26, 21/12/26	

Distribution: All Councillors/Parish Website/Parish News (a resume)

Payments and receipts as at 14th July 2026

Payments		£
British Gas	Gas for Parish Hall	25.71
Victor Wright	SumUp battery	14.00
Victor Wright	SumUp card reader	43.60
Mrs S N Green	Hand towels for parish hall	51.45
Eon Next	Power for Parish Hall	72.23
BMKALC	Training	90.00
Andrew Wood	Internal audit of accounts	120.00
Npower	Streetlighting	57.22

Victor Wright	Medical scissors	11.90
Wendy Taylor	Sage Payroll software monthly licence	13.20
Victor Wright	Accident report book x 2	19.18
Victor Wright	Refreshments for first aid course attendees	22.30
Harlequin Press	Jul/Aug parish mag printing	165.00
Victor Wright	Square terminal	173.98
C S Maintenance	Grounds maintenance inv CSM0545/46	440.00
Mrs S N Green	Parish Hall Cleaning - Jun 26	50.00
Eon Next	Power for Parish Hall	30.56
Npower	Streetlighting	65.60
CloudyIT	Clerks AI workshop	48.00
Heart and Soulbury Gardens	HSG-094-026	112.50
Heart and Soulbury Gardens	HSG-094-027	112.50
Heart and Soulbury Gardens	HSG-095-059	187.50
Heart and Soulbury Gardens	HSG-095-060	275.00
C S Maintenance	CSM0545/46	440.00
Wave - Anglian Water	Water for Parish Hall	45.45
British Gas	Gas for Parish Hall	18.77
Npower	Streetlighting	50.01
Receipts		
Hall hire	Parish Hall bookings	110.00
WTP/SMG/UKH	Share of Namesco hosting charge	519.45
SMG	Share of RoSPA inspection charge	83.00
HMRC	VAT refund	3739.87