



Soulbury Parish Council Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr MW Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe;
Mr A H Stevens; Mr V Wright;
Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 21st September 2026 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 15th September 2026

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

- 52/26** To receive apologies for absence and welcome.
- 53/26** Public Participation (*to include reports from County Councillor or other external reports*).
(Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting).
- 54/26** To receive and approve for signature the minutes of the Parish Council Meeting held on 20th July 2026
- 55/26** To note any matters arising from the minutes not included on this agenda for report only.
- 56/26** To receive declarations of interest related to the business on the agenda.
- 57/26** Finance (as at 15th September 2026 subject to change)
Financial statement: Business account: £39,432.12
 - a. To approve payment run since last meeting (see attachment)
 - b. To note income received since last meeting (see attachment)
 - c. To discuss the budget
- 58/26** Update from Clerk on parish matters
 - a. To discuss Parish Council Action Plan.
 - b. Update on village green boundary
 - c. Update on current situation regarding the LED lamp beside bus stop in Stewkley Road.

- 59/26** To consider new planning applications (*if there are any*) and to receive an update on applications outstanding.
- 26/06742:** 2 High Road, Soulbury, LU7 0BX - Dead Elder - remove to ground level and Common Ash - coppice full tree to height approx 5-6m.
- 26/06530:** Ruislip Farm House, Great Brickhill Road, Soulbury, LU7 0DR - Listed building consent for proposed single storey rear extension, internal alterations, insulation, under floor heating and additional roof lights.
- 26/06529:** Ruislip Farm House, Great Brickhill Road, Soulbury, LU7 0DR - Proposed single storey rear extension, internal alterations, insulation, underfloor heating and additional roof lights.
- 26/06528:** Ruislip Farm House, Great Brickhill Road, Soulbury, LU7 0DR - Listed building consent for construction of a new barn for garage & workshop use, ancillary to residential use.
- 26/06527:** Ruislip Farm House, Great Brickhill Road, Soulbury, LU7 0DR - Construction of a new barn for garage & workshop use, ancillary to residential use.
- 26/06321:** Chestnut Cottage, Stockgrove Park, Soulbury, LU7 0BB - Crown lift one Cedar tree to approx 10m. By removing lower branches to provide increased clearance from the garden area and adjacent property.
- 26/06245:** Liscombe Business Park, Soulbury, LU7 0JL - Installation of 2no. double paddle courts and car parking.
- 26/05497:** Ruislip Farm House, Great Brickhill Road, Soulbury, LU7 0DR - Listed building consent for the replacement of black uPVC rainwater goods with black half round aluminium rainwater goods.
- 26/05502:** 27 The Green, Soulbury, Bucks LU7 0DD - Porch installation.
- 26/05499:** Ruislip Farm House, Great Brickhill Road, Soulbury, LU7 0DR - Listed building consent for a bio-mass boiler and associated flue.
- 26/04198:** Manor Cottage, 59 High Road, Soulbury, LU7 0BT - Installation of an electric sliding gate and associated brick piers.
- 26/04539:** Ruislip Farm House, Great Brickhill Road, Soulbury, LU7 0DR - Listed building application for repair and restoration of the Grade II listed farmhouse including reinstatement of lath-and-plaster ceilings, roof repairs and insulation, loft boarding, pebble dash removal, brickwork repairs and repointing, repair of historic windows, replacement of later windows and doors with traditional timber joinery, and associated works using breathable traditional materials (part retrospective).
- 26/04716:** The Old Cottage, Hollingdon Road, Soulbury, LU7 0DN - listed building application for internal alterations to allow for the installation of shower room.
- 60/26** To accept councillors reports on the following areas: (*if there is anything to report*)
- Fountain - update
 - Allotments - To discuss recent fire and water usage and plan a way forward. Decide if SPC should be a member of the National Allotment Society.
 - Millennium Green

61/26 To note correspondence received that requires discussion.

Discuss correspondence relating to emerging proposals for land within the parish that abuts Stoke Hammond and implications, and how it possibly links in with further correspondence received from Effingham PC relating to policy issues and the removal of footnote 7 in the latest NPPF update that deals with Grey Belt designations. Please see email, sent to Cllr Jilly Jordan and copied to all councillors on 12 September 2026.

62/26 Councillors Open Forum (*forum for parish councillors*)

63/26 Date of next meeting:
Monday 19th October, 2026



Soulbury Parish Council Buckinghamshire

Payments and receipts as at 15th September 2026

Date	Payments		£
24/7/26	Victor Wright (Amazon)	Thermal Coffee Jug	18.99
24/7/26	NALC	Workshop ticket	42.00
24/7/26	Victor Wright	1 x Square terminal reader	219.97
13/8/26	British Gas	Gas for Parish Hall	14.59
13/8/26	Wendy Taylor (Clerk)	Reimbursement for Sage Payroll monthly licence fee	16.30
13/8/26	Eon Next	Power for Parish Hall	39.93
13/8/26	Mrs S N Green	Parish Hall Cleaning - July 26	50.00
13/8/26	HMRC	Salary tax	170.40
13/8/26	Wendy Taylor (Clerk)	Salary	681.93
24/8/26	Npower	Streetlighting	54.92
1/9/26	Wendy Taylor (Clerk)	Reimbursement for Sage Payroll monthly licence fee	16.80
1/9/26	Mrs S N Green	Parish Hall Cleaning - Aug 26	50.00
1/9/26	Heart and Soulbury Gardens	HSG-094-028	112.50
1/9/26	Heart and Soulbury Gardens	HSG-095-061	250.00
1/9/26	HMRC	Salary Tax	170.40
1/9/26	Wendy Taylor (Clerk)	Salary	681.93
1/9/26	LexisNexis	Purchase of Arnold Baker book	180.00
1/9/26	Harlequin Press	Soulbury News printing - Sept edition	212.00
1/9/26	C S Maintenance	CSM0547	220.00
1/9/26	PKF Littlejohn	External auditor AGAR year ended 31/3/26	252.00
14/9/26	British Gas	Gas for Parish Hall	15.08
15/9/26	Open Spaces	Annual Subscription	45.00
15/9/26	Eon Next	Power for Parish Hall	41.05
15/9/26	Clear Councils	Insurance renewal	887.90
15/9/26	BMKALC	Training	220.00

	Receipts		
9/26	Hall hire	Parish Hall bookings	60.00
9/26	Bucks Council	Second half of precept	19,125.00