

Soulbury Parish Council
Buckinghamshire

NOTICE OF THE MEETING OF THE PARISH COUNCIL

To: Councillors: Mr J Bennett, Mr M W Cross; Mr N. Kemal, Mr D Morgan; Mrs M Rowe; Mr A H Stevens; Mr V Wright; Cllr Jilly Jordan - Buckinghamshire Council

You are hereby summoned to the meeting of the Soulbury Parish Council on Monday, 16th November 2026 at 7.30 pm at Soulbury Parish Hall, High Road, Soulbury when the undermentioned business will be transacted.

Date: 10th November 2026

From: Wendy Taylor, Clerk to Soulbury Parish Council

AGENDA

76/26 To receive apologies for absence and welcome.

77/26 Public Participation *(to include reports from County Councillor or other external reports*).

(Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chairman of the meeting).

78/26 To receive and approve for signature the minutes of the Parish Council Meeting held on 19th October 2026.

79/26 To note any matters arising from the minutes not included on this agenda for report only.

80/26 To receive declarations of interest related to the business on the agenda.

81/26 Finance (as at 10th November 2026 subject to change)

Financial statement: Business account: £34,370.16

a. To approve payment run since last meeting (see attachment)
b. To note income received since last meeting (see attachment)
c. To discuss the budget and agree precept for 2027/28 (forwarded with minutes of parish council meeting held on 19th October, 2026)

82/26 Update from Clerk on parish matters

a. To discuss Parish Council Action Plan.
b. Update on village green boundary

83/26 To consider new planning applications *(if there are any)* and to receive an update on applications outstanding.

No new planning applications

26/08023: The Boot Ph, 51 High Road, Soulbury, LU7 0BT - T2 Sycamore, fell. Update

26/07819: Land south of Leighton Road, 3 Locks, Soulbury, LU7 0DR - Update

84/26 To accept councillors reports on the following areas: *(if there is anything to report)*

a. Fountain - update
b. Allotments - update
c. Millennium Green - update and financials

85/26 To note correspondence received that requires discussion.

a. Email received from company regarding fundraising through textile recycling.
b. Email from RoSPA Playsafety offering easier way to manage play ground inspections and maintenance records

86/26 Councillors Open Forum *(forum for parish councillors)*

87/26 Date of next meeting:
Monday 21st December, 2026



Soulbury Parish Council
Buckinghamshire

Payments and receipts as at
10th November 2026

Date	**Payments**		**£**
5/10/26	Mrs S N Green	Parish Hall cleaning - Sept 26	50.00
5/10/26	Harlequin Press	Poo Fairy Posters	81.60
5/10/26	Soulbury Millennium Green	First Aid course x 2	170.00
5/10/26	HMRC	Salary Tax	170.40
5/10/26	Harlequin Press	Soulburyb News printing - Oct edition	222.00
5/10/26	Wendy Taylor (Clerk)	Salary	681.93
13/10/26	Eon Next	Parish Hall power	61.86
13/10/26	Anglian Water	Parish Hall water	72.18
14/10/26	British Gas	Parish Hall gas	15.08
20/10/26	Wicksteed Leisure	New cradle seats for play area x 2	358.06
21/10/26	Npower	Streetlighting	75.68
22/10/26	James Dawson	Water for allotments	469.90
29/10/26	Victor Wright	Reimbursement for Varilight switch for parish hall	6.99
29/10/26	Wendy Taylor (Clerk)	Reimbursement for Sage Payroll monthly licence fee	16.80
29/10/26	BMKALC	AGAR training	50.00
	Receipts		
Oct/Nov 26	Allotments	Rent	£382.00
Oct/Nov 26	Hall hire	Parish Hall bookings	70.00
Oct/Nov 26	Parish Magazine	Parish Mag advertising	266.00